

# HLL INFRA TECH SERVICES LIMITED (HITES)

(Subsidiary of HLL Lifecare Limited  
A Government of India Enterprise)

## NOTICE INVITING QUOTATION

Notice No.: HITES/FM/JIPMER/NIQ/2023-24/004

Dated: 08.05.2023

For & on behalf of JIPMER, Puducherry HLL Infra Tech Services Limited invites item rates quotation under single bid System for **“Supply of 10 seater Conference table with 10 chairs in Urology Seminar room and 1 nos of Head table in the Medical Education Department NTTC hall at JIPMER, Puducherry”** from the appropriate vendors who have satisfactorily completed similar works during the last three years.

### SALIENT FEATURES OF THE BID:

Sl.	Particulars	Details
1	Notice No.	HITES/FM/JIPMER/NIQ/2023-24/004 Dated: 08.05.2023
2	Name of the Work	Supply of 10 seater Conference table with 10 chairs in Urology Seminar room and 1 nos of Head table in the Medical Education Department NTTC hall at JIPMER, Puducherry.
3	Method of Publishing	Published at HITES and JIPMER Website
4	Approximate Cost of work	Rs. 1,10,537 /- Including GST
5	Completion period of the Work	45 ( Forty Days) from the date of issue of letter of acceptance.
6	Date of Issue of Documents	From 08.05.2023 to 14.05.2023 during office hour
7	Date of Submission of Quotation	Up to 15.05.2023, Time: 3.00 PM
8	Date of Opening of Quotation	On 15.05.2023, Time: 3.30 PM

A. Quotation documents shall be considered valid of only those contractors who will submit the attested copies of the following documents within the period of bid submission:

1. Valid Certificate of Registration/ MSME registration.
2. GST and PAN number.
3. Completion certificate of Similar Work Experience
4. Vendor Profile form

## B. General instruction

1. Bids should be submitted to:

**ASSOCIATE VICE PRESIDENT (FMD)**  
**M/s. HLL Infra Tech Services Ltd (HITES)**  
**Facility Management Division**  
**HLL Bhavan, Poojappura P.O,**  
**Thiruvananthapuram - 695 012**  
**Ph: 0471-2775529.**

2. Should write NIQ Number, Name of the work and Date in the quotation cover.
3. The quotation for the work shall remain open for a period of 7 days from the date of opening of quotations.
4. HITES reserves the right to reject any or all the tenders without assigning any reason thereof and is also not bound to accept the lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
5. Canvassing, whether directly or indirectly in connection with a tender is strictly prohibited and the tender submitted by the contractors who resort to canvassing will be liable to be summarily rejected.
6. The work shall be carried out as per the direction of the Engineer-in-charge.
7. Any damage caused during execution shall be made good free of cost.
8. The Income Tax shall be deducted from the gross amount of bills as per Govt. of Indian Rules.
9. Payment terms: Payment shall be claimed only after the completion of the project.

Encl: BOQ & Vendor Profile

Sd/-

**ASSOCIATE VICE PRESIDENT (FMD)**  
**HLL INFRA TECH SERVICES LIMITED**

## VENDOR PROFILE

1	Name of the Firm/ Organization	
2	Address for communication	
3	Registered Office Address	
4	Contact Details	
	Contact Person	
	Telephone Number	
	Mobile Number	
	Email ID	
5	Legal Status of the Company	<input type="checkbox"/> Public Ltd <input type="checkbox"/> Private Ltd <input type="checkbox"/> Partnership Firm
		<input type="checkbox"/> Company <input type="checkbox"/> Individual <input type="checkbox"/> Other (Specify)
6	Registration Details	
	MSME/UDYAM/NSIC/.....	
	List of major product or service	
7	GST Details	
8	ESI Registration Number	
9	EPF Registration Number	
10	Employees details	On Payroll:..... Nos      Contracted ..... Nos
11	PAN card number	
12	Bank Details	
	Bank Name	
	Branch & IFSC	
	Account Number	
Date:		Name, Signature & Seal
Place:		

BILL OF QUANTITY/ PRICE BID						
Notice Inviting E- Quotation : HITES/FM/JIPMER/NIQ/2023-24/004 Dated: 08.05.2023						
Name of the Work : Supply of 10 seater Conference table with 10 chairs in Urology Seminar room and 1 nos of Head table in the Medical Education Department NTTTC hall at JIPMER, Puducherry.						
Name of the Vendor :						
S.N O	DESCRIPTION OF WORK	UOM	QTY	Basic Rate	Total Basic Amount	Total Amount in words
1	Supply of 5 seater Table of size 3600mmL x 750mmD x 750mmH. The tabletop and leg are made of 25mm thick three layer prelaminated particle board with PVC edge banding supported. The modesty panel is made of 18mm thick prelaminated particle board with PVC edge banding etc., complete as per the direction of Engineer-in-charge.	Each	1			
2	Supply of 10 seater Conference Table of size 2700mmL x 1200mmD x 750mmH. The tabletop and leg are made of 25mm thick three layer prelaminated particle board with PVC edge banding supported . The modesty panel made of 18mm thick prelaminated particle board with PVC edge banding with 2 nos popup box etc, complete as per the direction of Engineer-in-charge.	Each	1			
3	Providing and supplying of approved make Medium back chair, slightly raised PP backrest frame mesh with 12 mm thick plywood with 40mm density PU foam seat fabric upholstered with Fixed PP	Each	10			

	armrest ,with push back mechanism of gas lift (100mm) nylon base with nylon castors PP cover at seat bottom, all specifications, model are approved and complete as per instruction of engineer-in charge.					
	<b>Sub Total</b>					
	<b>GST 18 % on SubTotal</b>					
	<b>Total</b>					

Note: The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit the Site of Works and obtain all information necessary for preparing the Bid. The Bidder shall quote his price which should include GST. In case of discrepancy in the rates quoted in words and figures, the rates in words will be considered for evaluation.

Digital Signature of Bidder