

**EXPRESSION OF INTEREST
FOR
EMPANELMENT OF AGENCIES WITH HITES
FOR THE SUPPLY OF SKILLED MANPOWER ACROSS THE GLOBE**



HLL INFRA TECH SERVICES LIMITED
(A Fully owned Subsidiary of HLL Lifecare Limited, A Government of India Enterprise)
B-14 A, Sector - 62, Noida - 201307, Uttar Pradesh, India
Website: www.hllhites.com
bd@hllhites.com

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Notice Inviting Tender (EOI)

1. INTRODUCTION TO HITES

HITES is a CPSE under Ministry of Health and Family Welfare (MoHFW), Govt. of India, focused on providing a plethora of services, primarily in the Health Sector. The company's works can be predominantly classified into the following areas:

- Infrastructure Development Consultancy
- Procurement Consultancy
- Facility Management Division
- Bio Medical Services

1.1. INFRASTRUCTURE DEVELOPMENT CONSULTANCY

The Infrastructure Development Division is concerned with the development of medical and allied infrastructure facilities. The Infrastructure Development Division has undertaken the Upgradation of various Medical Colleges all over India and is the in-house consultant for the setting up of the six AIIMS like Institutes.

1.2. PROCUREMENT CONSULTANCY

HITES provides Procurement and Consultancy Services to Government of India, State Governments and other institutions for procuring a range of health care and hospital products, equipment and services. It is designated as the National Procurement Support Agency (NPSA). With a team of highly qualified and experienced professionals, it has proven expertise in undertaking consultancy assignments including bid process management, procurement of goods, as well as project planning and monitoring.

HITES has already handled/handling Procurement projects worth over Rs. 5500 Cr. HITES is considered to be the market leader in Medical Equipment Procurement in India. HITES is positioned to provide comprehensive services w. r. t. Design, Build, Procure, Install, Commission, Train and Maintain all services related to health sector.

1.3. FACILITY MANAGEMENT DIVISION

Apart from Construction, HITES also provides facility management services viz. Operation & Maintenance of Building utilities, Housekeeping, Pest Control, Security, Horticulture and

Manpower supply for Nursing orderlies, Registration, Data Entry etc, for various Central and State Government Hospitals and Government Institutions.

1.4. BIOMEDICAL SERVICES

HITES provides services in Testing & Calibration, Third Party Inspection, Specification Portal and Medical Equipment Maintenance, EMI/EMC Testing facility for medical equipment.

2. PURPOSE AND OBJECTIVE OF EOI

Notice Inviting Tender (EOI) Proposal is here by invited from prospective stake holders and/or service Providers engaged in providing skilled manpower to different institutes, autonomous bodies, Hospitals across Globe. Interested bidders are requested to visit websites www.hllhites.com or <https://etenders.gov.in/eprocure/app> for bid documents, qualification criteria etc. Any amendment, update will be published in the above websites only. Information submitted will be reviewed for inherent and relative effectiveness with regards to HITES.

Bids from bidders who satisfy the Eligibility Criteria as per the EOI and as well as those who have not defaulted/ terminated in any of **HITES'** projects will be primarily considered for evaluation.

The Service Providers should have relevant certification/registration from Government authorities as applicable and have adequate assets, technologies, acumen and other resources to provide skilled trained manpower including process of visa and insurance related cases, language training etc.to name a few.

3. SCOPE OF SERVICE UNDER EOI (INTENTIONTOPARTICIPATE)

3.1 LANGUAGE

The EOI Proposal and all associated correspondence and documents shall be in the English language. Supporting documents and printed literature furnished by the prospective strategic partner with the EOI proposal should also be in English. Supporting materials, which are not in the English language, will not be considered.

3.2 SUBMISSION OF EOI PROPOSAL

SCHEDULE OF SUBMISSION EVENT OF EOI

Sr. No.	Description	Details
1	EOI NO.	HITES/BD/EOI/2023-24/011
2	EOI ID.	2024_HITE_184377
3	Date of issue of EOI	03.02.2024, 15:00 hrs.
4	Last Date of submission of EOI	23.02.2024, 15:00 hrs.
5	Date of opening of EOI	24.02.2023, 15:30 hrs.
6	Proposals should be addressed to	The Chief Executive Officer, HLL Infra Tech Services Limited (HITES), B-14 A, Sector-62, NOIDA, 201307
7	Proposals should be submitted (Through online mode only)	https://etenders.gov.in/eprocure/app
8	Tender Processing fees (Through online mode only, as per the bank details in the bid)	₹20,000/- (Rupees Twenty Thousand Only) +18% GST = ₹23,600/- (Twenty-three thousand Six Hundred Only)- Nonrefundable
9	Tender Documents should be obtained	The detailed EOI document can be viewed or downloaded from website www.hllhites.com and https://etenders.gov.in/eprocure/app
10	E-mail id	bd@hllhites.com
11	Contact Details	0120-4071500/576

3.3 RIGHT TO ACCEPT/REJECT ANY OR ALL APPLICATIONS

HITES reserves the right to accept or reject any bid and annul the bidding process or reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for HITES' action. HITES reserves the right to enter into agreement with as many bidders as it deems fit. Offers / Bids received after due date and time shall be summarily rejected. In case the date of opening happens to be a holiday, the EOI will be received and opened on the next day at same time. EOI can be downloaded from the websites www.hllhites.com or <https://etenders.gov.in/eprocure/app> and submitted with fees as mentioned elsewhere in the document.

4. 1 Scope of work

Deployment/ supply of skilled manpower following all visa and language regulations across globe/outside India in following categories: -

- Bidder should supply skilled manpower in areas of: -
 - i. Engineering services
 - ii. Healthcare sector Services
 - iii. Construction Services
 - iv. Lab Technicians and its ancillaries' services
 - v. Mechanic, Carpenters, plumbers, maintenance workers etc.
 - vi. Skilled Nurses and Paramedics
- Bidder have to supply proper skill and language trainings.
- Bidder have to provide all facilities in obtaining Visas to needed manpower.
- Necessary Police verification and background check

5. ELIGIBILITY CRITERIA

5.1 Applicants should fulfill following Pre-Qualification criteria:

S. No.	Particulars	Documents
1	Registered under relevant laws of India and must have a head office in India.	Provide relevant document.
2	The firm should be in the similar business for at least 03 years as on date of Submission of Tender.	Certificate of Incorporation and other work details including work order, payment proof, MOU etc.
3	The Bidder should have an average annual turnover of Rupees 2 Crore or above in each of the last 3 consecutive Financial Years. (FY 2020-21, 2021-22 and 2022-23).	CA certificate with UDIN no., balance sheet and P&L
4	Must have positive Net worth in last three Financial Years (FY2020-21, 2021-22 and 2022-23).	CA certificate with UDIN no., balance sheet and P&L
5	The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years FY 2020-21, 2021-22 and 2022-23).	CA certificate with UDIN no., balance sheet and P&L
6	The bidder must have supplied atleast 500 skilled manpower across globe in last three financial year ending 31 st March 23 Should have supplied Skilled Manpower in countries like Saudi Arabia, UAE, Maldives, Mauritius, European countries like Italy, Spain, France, Germany etc., any African Countries etc.	Necessary documentary proof to be submitted
7	The bidder must have offices in any one of the Metro Cities in India namely Chennai, Delhi, Mumbai, Kolkata, Bangalore or Hyderabad	Address proof with relevant documents

5. Period of Service

1. The period of service will be for 60 months (05 years)/ Based on work order at the time of empanelment.
2. No subletting of part or whole of the process/ services shall be allowed.
3. The contract may be terminated by either party with three (03) months written notice with assigned reasons.

7. Documents to be submitted

1. Documents in respect to the Pre-Qualification Criteria.
2. Should not have been blacklisted by any Govt. of India/PSU /PSE/ Govt. Organizations for breach of any applicable laws or violation of regulations or breach of agreement during the last 03 (three) years. Agency to submit an affidavit in this regard.
3. Submit self-attested copy of the Certificates of Incorporation and other certificates that are legally required for carrying out its business activities.
4. Copy of PAN Card.
5. Work Orders/Letters of reference from ongoing/completed contracts.
6. The agency shall mention past and ongoing court cases of agency along with current status in the affidavit\Instructions for agency to fill the application.

8. SUBMISSION OF TENDER PROPOSAL

The tender shall be submitted online with the name and no. of the EOI. A processing fee of ₹23,600/- (Twenty-three thousand Six Hundred Only) payable online to the bank, as per tender document with the EOI. Cost of bid document for on-line bid for work is shown in the table above. Tender cost (non-refundable) will be submitted online in following HITES Bank Account:

S. No.	Particulars	Details
1	Name of Beneficiary	HITES FD BACKED OVERDRAFT ACCOUNT
2	Name of Bank	ICICI Bank
3	Bank Branch Name	Sector-62,NOIDA Branch
4	Branch Address	Stellar IT Park, C-25, Sector-62,NOIDA, Uttar Pradesh
5	Bank A/c No.	158005003923
6	IFSC Code	ICIC0001580
7	Branch Code	152
8	MICR	110229152

The proof of payment (Tender Cost) indicating UTR No. needs to be uploaded in technical bid folder. The bidder has to submit the proof of payment on date as specified in EOI. Proof of payment indicating UTR No. needs to be uploaded in technical bid folder. The bidder has to submit the proof of payment on date as specified in the EOI.

Technical bid. **(To be submitted online only)**

➤ Validity of tender will be 180 days.

Offers / Bids received after due date and time shall be summarily rejected. In case the date of opening happens to be a holiday, the tender will be received and opened on the next working day at the same time.

9. FAIRNESS AND GOOD FAITH

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measure to ensure the realization of the objectives of this contract.

The parties recognize that it is impractical in this Contract to provide for every contingency which may arise during the life of the Contract, and the Parties hereby agree that it is their intention that this Contract shall operate fairly as between them, and without detriment to the interest of either of them, and that, if during the term of this Contract either Party believes that this Contract is operating unfairly, the Parties will use their best efforts to agree on such action as may be necessary to remove the cause or causes of such unfairness, but no failure to agree on any action pursuant to this Clause shall give rise to a dispute subject to arbitration.

10. TERMINATION

HITES is within its right to terminate the Strategic Partner at any time on giving notice of 60 days to the agency without assigning any reason whatsoever in conditions, where the agency commits a material breach of agreement or becomes insolvent.

a. DISPUTE RESOLUTION AND JURISDICTION

If dispute or difference of any kind shall arise between the HITES and the Strategic Partner in connection with or relating to the contract, the parties shall make every effort to resolve

the same amicably by mutual consultants. If the parties fail to resolve their disputes of differences by such mutual consultation within 60 days of its occurrence or its intimation of occurrence whichever is later, then either the HITES or the Strategic Partner may give notice to the other party of its intention to commence arbitration, as hereinafter provided, the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. Such dispute or difference shall be referred to the sole arbitrator appointed by the CEO of HITES or his authorized representative. The award of the arbitrator shall be final and binding on the parties to the contract subject to the provision that the arbitrator shall give reasoned award. The venue of arbitration shall be Delhi/ New Delhi (India).

b. DISCLAIMER

The information contained in this EOI document or subsequently provided to prospective strategic partner whether verbally or in documentary form by or on behalf of HITES or any of their employee or advisors, is provided to the prospective strategic partner on the terms and conditions set out in this EOI document and any other terms and conditions subject to which such information is provided. This EOI document is not an agreement and is not an offer or invitation by the HITES Representatives to any other party.

The purpose of this EOI document is to provide prospective strategic partners with information to assist in the formulation of their EOI Proposal.

Each prospective strategic partner should conduct its own due diligence, investigations and analysis and should check the accuracy, reliability and completeness of the information in this EOI documenter information supplied to prospective strategic partner by HITES and obtain independent advice from appropriate sources. HITES or its Representatives make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy or completeness of the EOI document and any other information supplied by or on behalf of HITES or its Representatives or otherwise arising in any way from the selection process.

HITES may at its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI document from time to time, through uploading it on the HITES website www.hllhites.com or <https://etenders.gov.in/eprocure/app>

c. SUB-CONTRACTING:

The Successful bidder shall not sub-contractor transfer the contract to any other service provider.

11. APPLICATION CHECKLIST

- i. Tender fees Rs. 20,000+18% GST = Rs 23,600/- towards cost of document (e-challan /receipt/transaction details, to be uploaded online) (RTGS/NEFT/IMPS etc. details).
- ii. Duly filled in application.
- iii. Documentary evidence in respect of the eligibility criteria.
- iv. Signed copy of this EOI as proof of acceptance of Terms and Conditions.
- v. Declaration that the applicants have not been barred/block-listed by any central/state government Department/Organization/PSUs.
- vi. All pages of the EOI must be serially numbered, properly bound.

****End of the document****