

M/s HLL INFRA TECH SERVICES LTD. (HITES)
(Subsidiary of HLL Lifecare Ltd., A Government of India Enterprise)

E-TENDER
FOR

**DEVELOPMENT, MAINTENANCE AND UP KEEPING OF
GARDEN AND PREMISES AT GOVERNMENT GUEST HOUSE,
KOZHIKODE FOR DEPARTMENT OF TOURISM**

Tender No. HITES/IDS/21/14 dated 27.09.2021



Golden Jubilee Block, HLL Bhavan,
Poojappura P.O
Thiruvananthapuram
PH: 0471 - 2775500

DISCLAIMER

This document has been prepared by M/s HLL Infra Tech Services Ltd. (HITES) on behalf of Department of Tourism, Government of Kerala as Accredited Agency for execution and project management for the project. The information is provided to prospective Bidders, who are interested to Bid for the **Development, Maintenance and Up-keeping of Garden and premises at Government Guest House, Kozhikode for Department of Tourism.**

This document is neither an agreement, nor an offer or invitation to perform work of any kind to any party.

The purpose of this document is to provide interested parties with information to assist the preparation of their Bid. While due care has been taken in the preparation of the information contained herein, and is believed to be complete and accurate, neither any of the authorities/agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, expressed or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

Further, HITES does not claim that the information is exhaustive. Respondents to this document are required to make their own inquiry/ survey and will be required to confirm, in writing, that they have done so and they did not rely solely on the information given herein.

HITES reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the Project further with any respondent.

No reimbursement of cost of any type or on any account will be made to persons or entities submitting their Bid.

HLL INFRA TECH SERVICES LTD. (HITES)

NOTICE INVITING E-TENDER

HLL Infra Tech Services Ltd (HITES) on behalf of Department of Tourism, Government of Kerala invites on line Item Rate e-tender from eligible contractors/firms for the following work.

Name and Description of work	Estimated cost Excluding GST (Rs.)	Completion period of Work	Last date to submit the e-tender	Bid Security amount (Rs.)
Development, Maintenance and Up keeping of Garden and premises at Government Guest House Kozhikode for Department of Tourism	Rs.77,63,923/-	6 months for landscaping works	14.10.2021 at 3.00 pm	Rs. 50,000/-

* For MSME registered bidders, the proof of registration in the line of work and monetary limit shall be attached. The tender documents will be free of cost for them and such bidders will be exempted from EMD. MSME bidders shall submit bid security (EMD) declaration in the format as attached.

- i. The intending bidder must read the terms and conditions of Notice Inviting Bids and the Bid documents carefully. They should only submit the bid if they consider themselves eligible and they are in possession of all the documents required
- ii. Information and Instructions for bidders posted on website shall form of bid document.
- iii. The document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from e-tender site
- iv. Contractor must ensure to quote rate of each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0"(ZERO). If a tenderer quotes nil rates against each item in item rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
- v. The Technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
- vi. The Client/HITES reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
- vii. The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in), www.hllhites.com or CPP e-publishing.
- viii. HITES reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever.

- ix. Prospective bidders are advised to regularly scan through the given websites as corrigenda/amendments etc., if any, will be notified on these portals only and separate advertisement will not be made for this. Bidders are advised to check all these websites regularly as at times, it is not possible to upload data on a particular website due to some technical glitch.

1.0 Tender Details

Sl. No.	Description	Details
1	Tender no.	HITES/IDS/21/14 DATED 27.09.2021
2	Name of work	Development, maintenance and up keeping of Garden and premises at Government Guest House Kozhikode for Department of Tourism.
3	Estimated cost	Rs.77,63,923/- (excl. GST) (The estimated cost is inclusive of maintenance charges)
4	Earnest Money deposit	Rs.50,000/- The bidder may remit 100% of EMD as online. Bidders can also remit 50% of EMD or Rs. 20.00 lakhs whichever is lower through online and remaining amount in the form of Bank Guarantee from any nationalized or scheduled bank having a validity period for 6 months from the date of submission of tender as per the prescribed format.
5	Issue of Tender documents	Documents shall be available online at e-tender portal @ https://www.etenders.kerala.gov.in ., HITES website http://hllhites.com/tenders and CPP Portal - http://www.eprocure.gov.in
6	Pre bid meeting	Pre-bid meeting on 05.10.2021 at 11.0 am at HITES Office, Poojapura / Video Conferencing https://meet.google.com/ezi-xahv-nvi The reply to the queries will be published in e tender portal. The bidders having queries/clarification regarding the tender can submit their queries at e-tender portal on or before 05.10.2021 at 10.00 AM.
7	Last Date & time of Submission of Bids online (Bid due date)	14.10.2021at 15.00 hrs
8	Date & time of opening of Technical Bids thru e-tender portal	15.10.2021 at 15.00 hrs
9	Date of start of work	Date of issue of LOA or date of handing over of site whichever is later

10	Completion period	<ul style="list-style-type: none"> • Completion of landscaping works including all allied civil & electrical works –06 (six) months. • Maintenance period – 2 years after completion of works. (works will be taken over after completion of 2 years by the Client / HITES EIC)
11	Performance Security	2.5% of tendered value PBG shall be valid till completion of DLP.
12	Defects Liability period	6 months after taking over of work by Client / HITES EIC

2.0 Eligibility Criteria:

Tenders are invited from eligible Landscaping / Civil Contractors meeting the following eligibility criteria:

- 2.1 The bidder should have executed minimum Rs.20 lakh single contract of landscaping or development of garden with allied civil works during the last seven years. Proof of experience from client shall be submitted along with the bid.

For electrical works, if the contractor intends to engage a subcontractor for execution of work, the contractor shall take approval of the Engineer-In-Charge before assignment of such agency. Credential of electrical sub-contractor shall be submitted to EIC for approval.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to the previous day of last date of submission of tenders.
- 2.2 Experience should be in the name of the bidding firm only.
- 2.3 Bidder should have an office in Kerala and shall have experience in the field of landscaping works in Kerala. Proof of office in Kerala to be submitted.
- 2.4 Bidder should have good understanding and exposure to latest technologies / knowledge in landscaping, gardening, horticulture, farming and associated civil & electrical works.
- 2.5 The bidder shall submit their Turnover and Profit duly certified and audited by the Chartered Accountant for the last five consecutive years ending FY2019-20. The bidder should not have incurred any loss (profit after tax should be positive) in more than Two years in last five years.
- 2.6 The bidder should submit the details of experts in landscaping works and staff to be associated with the project.
- 2.7 The bidder shall have GST registration. The copy of GST registration shall be submitted.
- 2.8 The bidder shall have ESI/ EPF registration. The copy of valid ESI/EPF registration shall be submitted.
- 2.9 The bidder shall submit the tender documents and corrigendum if any duly signed and sealed in all pages by their authorized representative along with the bid.

3.0 Instruction to bidders:

- 3.1 The scope of work is Development, Maintenance and Up-keeping of Garden and premises along with associated civil and electrical works at Govt. Guest House Kozhikode.
- 3.2 The site for the work is available.
- 3.3 Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
- 3.4 The works completed/being executed by the bidders will be inspected by technical team of HITES if required. If it is found after inspection that the performance of the bidder for the inspected works is not satisfactory in terms of quality/ time overrun/overall performance etc, the bidder may get disqualified even though the documents submitted by them will meet the other eligibility criteria as above.
- 3.5 Submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.
- 3.6 The Competent Authority of the HITES does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
- 3.7 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 3.8 The competent authority of HITES reserves to himself the right of accepting the whole or any part of the tender and the bidder shall be bound to perform the same at the rate quoted.
- 3.9 The tender for the works shall remain open for acceptance for a period of 120 (ONE HUNDRED AND TWENTY) days from the LAST date of submission of bid or any extension thereto. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Client shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-tendering process of the work.
- 3.10 Bid documents (technical and financial) shall be digital signed by a person duly authorized to sign the Bid documents. The Bidder shall also submit a power of attorney authorizing the person signing the documents. If the bidder is a proprietary firm; the application shall be signed by the proprietor above his/her full type written name and the full name of his firm with its current address

3.11 Conditional bids will not be accepted.

3.12 The EMD of the bidder will be forfeited:

- if the bidder after the opening of tender withdraw or modify the bid during the period of validity of tender(including extended validity of tender) specified in the tender documents or
- if after award of work the bidder fail to sign the contract, or to submit performance security before the deadline defined in the tender documents

3.13 **Financial Bid:**

The financial bid/ price bid should be submitted ONLINE only in the format provided. Physical submission of financial bid will not be accepted and e-tender shall be rejected. Bid prices shall be quoted in Indian Rupees only. The amount mentioned elsewhere in the bid document will also deemed to be in Indian Rupees unless otherwise mentioned. The bidder shall not alter the price bid while submission of bids and altered price bids will not be accepted.

The price quoted shall be excluding GST but include all costs associated with the Project including any out of pocket/ mobilization expenses, taxes& duties, all type of Cess and any other applicable statutory taxes, levies applicable till the last stipulated date for the receipt of tender including extensions if any. In case Government levies/modifies any tax subsequently, the same will be adjusted plus/minus as the case may be. In case Government levies/modifies any tax subsequently the same will be adjusted plus/minus as the case may be. The Bidder must ensure to fill up price against each item of Price bid. If any cell is left blank then value of that cell shall be treated as "0" (ZERO).

However, in respect of GST, wherever legally applicable the same shall be paid by the contractor to the concerned Authorities as per the prevailing rules. The payment for any bills as per this contract shall be made for the total value of the works at the contract rate plus the GST at the time of billing. Any variation in tax rate of GST (increase or decrease) after the last date of tender submission shall be adjusted at the time of settlement of bills. TDS and other deductions shall be made on payments excluding GST.

3.14 **Evaluation Process:**

The Bids will be evaluated in the following stages:

- i. Stage 1- Preliminary & Technical Evaluation
- ii. Stage 2- Financial Evaluation.

Stage 1-Preliminary & Technical Evaluation

- i. In Preliminary Stage, EMD / EMD declaration will be checked online. EMD will be checked for veracity of Amount and Form as required by e-tender terms and conditions. If EMD / EMD declaration submitted by any bidder is not as per e-tender terms and conditions, his bid will be rejected and will not be considered for further stages of evaluation. MSME bidder shall submit EMD declaration form along with the bid.

ii. Technical Evaluation

a. Technical Bid – Eligibility Criteria

Bidders qualifying in Stage 1(i) will be considered for further evaluation and the Technical Bids shall be evaluated as per eligibility criteria detailed above and bidder's eligibility for the work shall be determined. If bidder is not meeting with the minimum eligibility

criteria, his bid will be rejected and will not be considered for further stages of evaluation.

HITES, however, reserve the rights to restrict the list of such qualified bidders to any number deemed suitable by it.

- i. The financial Bid of only those Bidders who are technically qualified shall be opened.
- ii. The financial Bids of Bidders whose technical Bids are found unacceptable shall be not be opened.
- iii. HITES shall notify all the technically qualified Bidders of their technical qualification indicating the date, time and venue for opening of financial Bids. The details will be uploaded in e-tender portal.

Stage II-Financial Evaluation

- i. Evaluation Committee shall open the financial Bid of the technically qualified Bidders in the presence of the Bidders/their authorized representative, who choose to attend, at the scheduled date and time.
- ii. On opening the financial Bids, the Evaluation Committee shall read out the financial Bid to all the Bidders and record the same.
- iii. The Evaluation Committee shall correct arithmetic errors, if any and sign the same. If any discrepancy is found between the amount in figures and the amount in words, the amount in words shall prevail.
- iv. All the financial Bids shall then be ranked according to the financial Bid in increasing order with the Bidder quoting the least amount ranked L1, Bidder quoting next higher figure as L2 and so on.
- v. L1 will be declared as Successful Bidder and his offer will be processed further.
- vi. (a) The financial bid of all eligible bidders as decided by HITES shall be opened and the decision of HITES will be final and binding.

(b)The date and time of opening of financial bids shall be decided by HITES which will be intimated at an appropriate time / uploaded in e-tender portal

Letter of Acceptance:

The Successful Bidder would be notified in writing by HITES by issuing the Letter of Acceptance (LOA) in favour of the Bidder.

4.0 General Conditions of Contract

- 4.1 This is a time bound project.
- 4.2 The landscaping works including planting, associated civil & electrical works shall be completed within 06 (six) months of award of work. After completion the agency shall maintain the garden and guest house premises for 02 (two) years. The work will be taken over by the HITES EIC / Client only after completion of two year maintenance period.
- 4.3 The work shall be executed as per the design, drawings and scheduled of quantities issued by HITES
- 4.4 **Performance Security:** The Contractor, whose tender is accepted, will be required to furnish performance security @2.5% (Two decimal five Percent) of the tendered amount within 25 days of the issue of Letter of Acceptance by HITES. This performance security shall be in the form of Bank Guarantee (BG) or Fixed Deposit Receipt (FDR) of any scheduled commercial bank based in India, in favour of "HLL Infra Tech Services Limited" as per proforma. Performance Security to be valid till completion of defect liability period or the extended period, thereof.
- EMD / Bid Security of the contractor shall be released upon submission of performance Security.
- The account details for the purpose of taking BG/FDR is as follows:
Name of A/c: HLL Infra Tech Services Ltd.
A/c No.38160968975
IFS Code: SBIN0004350
Bank: SBI, Commercial Branch, Thycaud, Trivandrum
- 4.5 **Contract Agreement:** The Contractor shall enter into an agreement with HITES within 25 days from the date of issue of LOA in stamp paper of desired value as per the requirement of Client, at the expenses of contractor. Before executing the agreement the Contractor shall submit the performance security.
- 4.6 The contractor shall enter into a Supplementary agreement with client for the maintenance and DLP period as per the requirement of client
- 4.7 **Defect Liability Period (DLP):** The defect liability period shall be 06 (six) months from the date of taking over of the work by the HITES EIC / Client.
- 4.8 Any deviation / extra item shall be executed only after getting written approval from HITES EIC / Client. The rates for extra / deviation items shall be as per CPWD/PWD norms.
- 4.9 The Contractor shall arrange to conduct all required test for ascertaining the quality of the materials and works as per the direction of HITES / Client and as per statutory requirements at his cost. Any material or work which is not meeting desired quality shall be removed immediately by the Contractor as per the instruction of HITES / Client and shall be replaced by the Contractor at his own cost.
- 4.10 **Liquidated damages / Compensation for delay:** If the Contractor fails to complete the work within stipulated date of completion of Contract or extended date of completion, he shall without prejudice to any other right or remedy available under the law to the HITES/Client on account of such breach, pay as compensation, Liquidated damages @1% of the contract price per week of delay or part thereof. The aggregate of such compensation / compensations shall not exceed 10% of the contract value (LOA value).

- 4.11 The non-service if any found during the maintenance period, will be calculated on hourly basis and are to be compensated by the Contractor as decided by the Client (Tourism Department, Govt. of Kerala). The Contractor shall ensure that all the plants shall be healthy during the maintenance period and compensation on that account if any will be decided by the Client. Any such recoveries decided by the Client during the maintenance period shall be deducted from the bills payable to the contractor during the maintenance period.
- 4.12 The bidder shall be responsible for arranging and maintaining at its own cost all materials including plants for garden, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
- 4.13 All disputes arising out of this tender shall be amicably settled by both the parties. If the parties cannot reach to a settlement then the disputes shall be settled as per the provision of Arbitration & conciliation Act 1996 (as amended).
- 4.14 The contractor shall provide necessary insurance coverage to his workmen engaged in the execution of contract so as to hold the HITES/Client non liable for any act from contractor's workmen in case of any accident mishap including death. The insurance cost of personnel working for the contractor at the site shall be borne by the applicant.
- 4.15 The contractor shall comply with all labour laws and other statutory norms as applicable for the work at his own cost.
- 4.16 **Payment Terms:**
- i. The contractor shall prepare the bills in the name of the Client (Tourism Department, Govt. of Kerala)
 - ii. The interim payments to the Contractor will be made directly by Client (Tourism Department, Govt. of Kerala) through bank transfer based on the certification of bills by HITES.
 - iii. The payments will be released to the contractor within 21 days from the date of submission of certified bills by HITES to the client.
 - iv. During maintenance period, the contractor shall submit monthly bills
 - v. All measurements shall be carried out jointly by the Contractor and EIC. The measurement books shall be maintained as per the directions of EIC.
 - vi. Minimum billing value shall be decided by the EIC, HITES.
 - vii. The final bill shall be submitted within one month of completion of work.
- 4.17 Escalation is not applicable in this contract.

5.0 Special Conditions:

- 5.1 The Contractor shall employ required staff for day to day supervision and to carry out the work during the maintenance. All repairs notified by HITES / Client shall be carried out within 24 hours by the Contractor.
- 5.2 The Contractor shall maintain a log register at site for entering the defects / repairs as notified by the HITES / Client and its status of completion during the maintenance and defect liability period.
- 5.3 Working time during maintenance period shall be from 08.00AM to 04.00PM including holidays
- 5.4 All the plants should be cultivated within 3 months and maintain in healthy condition. The payment for the plants should be released based on its growth and healthy condition after six months
- 5.5 The Contractor shall attend to all the defects notified by the Client / HITES during the defect liability period.
- 5.6 Any defect or improper materials or workmanship of the contractor during the DLP shall make the same good at his own expense and the expenses towards the defect during DLP if any will be deducted from any sums that may become due to the contractor, or from his performance security or the proceeds of sale thereof or of a sufficient portion of performance security thereof. The performance security of the contractor shall not be refunded before the expiry of DLP period. The performance security will be released after the completion of DLP, based on the certification from Client.

6.0 Scope of work:

The scope of work of the Contractor for the Development, maintenance and up keeping of Garden and premises at Government Guest House, Kozhikode shall include the following, but not limited to:

- (i) Landscaping works in Guest house Kozhikode including planting shrubs, trees, grass etc all as mentioned in the BOQ, two numbers of water bodies and laying of paver blocks.
- (ii) The work includes maintaining the garden, manuring, providing adequate manpower facilities, greeneries, pathways, planted shrubs, cleaning the premises, compound wall gate clusters of all trees and vegetation, gardens , periodical removal of weeds etc in the garden and premises so as to look the garden and premises beautiful and tidy. On completion of the period, all the structures, vegetation etc are to be handed over to the Department.
- (iii) Electrical work for the project include various types of light fixtures suitable for landscape, power supply arrangement for light fixtures and fountain, associated cabling work, feeder pillar which distribute power to light fixtures and fountain. Electrical Fittings, Lighting, Plumbing, Fountains etc in whole area in the garden are to be made functioning during the whole contract period. The repairs are to be carried out within 24 hours on detection .The non-service if any found in this regard will be calculated on hourly basis and are to be compensated by the Contractor as decided by the Tourism Department. Replacement of electrical bulbs, Sprinklers etc. in garden premises is responsibility of the Contractor. The same should be carried out immediately on notice or instruction from the officers of Tourism Department.

(iv) Cleaning Services to include:

Daily Tasks:

1. Watering all plants ,Grass and bushes twice in a day
2. Maintain new plants ,flowers and trees and green spaces
3. Daily cleaning the entire garden area earmarked for maintenance by removing fallen dry leaves and all types of waste materials
4. Use modern garden equipments
5. Prune damaged limbs at the right time
6. Clearing and Shaping the crowd plants /Bushes/Grasses
7. Removal of weeds from the entire premise
8. Time to time replanting
9. Destroying the waste paper/leaves and cleaning of the entire premises shall be the responsibility of the Contractor.

Weekly Tasks:

1. Submit the report for garden work of previous days and the work to be done for the future days
2. Maintenance of potted plants both indoor and outdoor and changing the location of indoor pots as and when required

Monthly Tasks:

1. Removal of Jungles and wild growths bushes etc and to remove all debris.

7.0 Technical Specifications:

The following are the salient features of the work:

- i. Water body (Internal surface should be finished with waterproofing compound and tile) , sitting bench, drain, paver block
- ii. Horticulture work including grass covering, shrub, flowering plants, kitchen garden, etc, and garden maintenance
- iii. Associated Plumbing works
- iv. Associated Electrical works

Landscape Development:

Contractor to furnish all materials, labour and related terms necessary to complete the work indicated on drawing and specified here in.

Materials:

Plant materials shall be well formed and shaped true to type, and free from disease, insects and defects such as knots, windburn, injuries, abrasion or disfigurement.

All plant materials shall be healthy, sound, and vigorous, free from plant disease, insects, pests or their eggs, and shall have healthy, well-developed root systems.

All plants shall be hardy under climatic conditions similar to those in the locality of the project. Plants supplied shall conform to the names listed on both the plan and the plant list.

No plant material will be accepted if branches are damaged or broken. All material must be protected from the sun and weather until planted.

Any nursery stock shall have been inspected and approved by the Landscape Architect.

All plants shall conform to the requirements specified in the plant list, except that plants larger than specified may be used if approved, but use of such plants shall not increase the contract price. If the use of the larger plant is approved, the spread of roots or ball of earth shall be increased in proportion to the size of the plant. Deliver plants with legible identification labels.

Topsoil: (Good earth) PH range 6.5 to 7.5. Topsoil or good earth shall be a friable loam, typical of cultivated topsoil of the locality containing at least 2% of decayed organic matter (humus). It shall be taken from a well-drained arable site. It shall be free of subsoil, stones, earth clods, sticks, roots or other objectionable extraneous matter or debris. It shall contain no toxic material. No topsoil shall be delivered in a muddy condition.

Fertilizer:

Dry farm yard manure shall be used measurement shall be in stacks, with 8% reduction for payment. It shall be free from extraneous matter, harmful bacteria insects or chemicals.

Root System:

The root system shall be conducive to successful transplantation. Where necessary, the root-ball shall be preserved by support with hessian or other suitable material. On soils where retention of a good ball is not possible, the roots should be suitably protected in some other way which should not cause any damage to roots.

Condition:

Trees and shrubs shall be substantially free from pests and diseases, and shall be materially undamaged. Torn or lacerated roots shall be pruned before dispatch. No roots shall be subjected to adverse conditions, such as prolonged exposure to drying winds or subjection to water-logging, between lifting and delivery.

Packaging:

Packaging shall be adequate for the protection of the plants and such as to avoid heating or drying out.

Marking:

Each specimen of tree and shrub, or each bundle, shall be legibly labelled with the following particulars:

- (A) Its name
- (B) The name of the supplier, unless otherwise agreed.
- (C) The date of dispatch from the nursery.

Trees, Ornamental Plants & Palms Planting:

Trees should be supplied with adequate protection as approved. After delivery, its planting is not to be carried out immediately, balled plants should be placed cheek to cheek and the ball covered with sand to prevent drying out. Bare-rooted plants can be heeled in by placing the roots in a prepared trench and covering them with earth which should be watered into avoid air pockets round the roots.

Digging of Pits:

Tree pits shall be dug a minimum of three weeks prior to backfilling. The pits shall be 1.2 m in diameter and 1.2 m deep. It shall be replaced with soil mixture as specified further herein. While digging the pits, the top soil up to a depth of 30 cm may be kept aside, if found good (depending upon site conditions) and mixed with the rest of the soil. If the soil is bad below, it shall be replaced with the soil mixture as specified further herein. The bottom of the pit shall be forked to break up the sub-soil.

Backfilling

The excavated soil shall be mixed with manure

Planting:

No tree pits shall be dug until final tree positions have been pegged out for approval. Care shall be taken that the plant sapling when planted is not buried deeper than in the nursery, or in the pot. Planting should not be carried out in water logged soil.

Plant trees at the original soil depth; the soil marks on the stem is an indication of this and it should be maintained on the finished level, allowing for setting of the soil after planting. All plastic and other imperishable containers should be removed before planting. Any broken or damaged roots should be cut back to sound growth.

The bottom of the planting pit should be covered with 50mm to 75mm of soil. Bare roots should be spread evenly in the planting pit; and small mound in the centre of the pits on which the roots are placed will aid an even spread. Soil should be placed around the roots, gently shaking the tree to allow the soil particles to sift into the root system to ensure close contact with all roots and to prevent air pockets.

Staking:

Newly planted trees must be held firmly although not rigidly by staking to prevent a pocket forming around the stem and newly formed fibrous roots being broken by mechanical pulling as the tree rocks.

Methods:

The main methods of staking shall be:

(A) A single vertical stake, 900mm longer than the clear stem of the tree, driven 600mm to 900mm into the soil.

(B) Two stakes as above driven firmly on either side of the tree with a cross-bar to which the stem is attached. Suitable for bare-rooted or balled material.

(C) A single stake driven in at an angle at 45° and leaning towards the prevailing wind, the stem just below the lowest branch being attached to the stake. Suitable for small bare-rooted or balled material.

(D) For plant material 3m to 4.50 m high with a single stem a three-wire adjustable guy system may be used in exposed situations.

The end of stake should be pointed and the lower 1m to 1.20m should be coated with a non-injurious wood preservative allowing at least 150mm above ground level.

Tying:

Each tree should be firmly secured to the stake so as to prevent excessive movement. Abrasion must be avoided by using a buffer, rubber or hessian, between the tree and stake. The tree should be secured at a point just below its lowest branch, and also just above ground level; normally two ties should be used for tree. These be adjusted or replaced to allow for growth.

Watering:

The contractor should allow for the adequate watering in of all newly planted trees and shrubs immediately after planting and he shall during the following growing seasons, keep the plant material well-watered.

Fertilizing:

Fertilizing shall be carried out by application in rotation of the following fertilizers, every 15 days from the beginning of the monsoon till the end of winter:

Sludge of organic well-rotted dry farmyard manure or vermi-compost or approved organic manure as per directions of landscape architect:

Landscape Management:

The landscape contractor shall maintain all planted areas within the landscape contract boundaries for two year after the area is handed over in whole or in phases.

Maintenance shall include replacement of dead plants, watering, and weeding, cultivating, control of Insects, fungus and other diseases by mean off spraying with an approved insecticide or fungicide, pruning, and other horticulture operations necessary for the proper growth of the plants and for keeping the landscape contract area neat in appearance.

Maintenance Works Description and Frequency:

- Landscape site. Cleaning/Housekeeping regularly/ as and when required. All rubbish e.g. waste paper; plastic etc. shall be removed off.
- Semi-mature and mature ornamental trees Fertilizing as per schedule
- Landscaped sites Irrigation/ Watering As per physical condition. Only watering of all plants has to be done (Water will be provided by Client at site)
- Pest control as and when required.
- Trimming/pruning /Training as per site requirement

Mortality Replacement:

Replace the plants mortalities in case of natural plant death and due to Negligence, Safety, Health and Environment.

Pruning and repairs:

Upon completion of planting work under the contract all trees should be pruned and all injuries repaired where necessary. The amount of pruning shall be limited to the minimum necessary to remove dead or injured twigs and branches and to compensate for the loss of roots.

Planting Intent:

The plants, trees, shrubs, grass etc to be provided as per tender drawings attached. The design intent of planting shall be as under and the species of plants to be used in various zones of plantation are given below shall be used in combination to prepare a detailed

planting plan. The detailed Planting plan shall be approved by Engineer –In-Charge. The decision of engineer in charge shall be final and binding on the Agency.

The contractor should have experience in the field of Landscaping, in addition to associated Civil, Plumbing and Electrical works.

Site Preparation:

- Preparation of mounds of various size and shape by available excavated / supplied earth in layers, breaking clods, watering of each layer, dressing etc.
- Digging holes in ordinary soil and refilling the same with the excavated earth mixed with manure or sludge in the ratio of 2:1 by volume (2 parts of stacked volume of earth after reduction by 20% : 1 part of stacked volume of manure after reduction by 8%) flooding with water, dressing including removal of rubbish and surplus earth, if any, with all leads and lifts
- Supplying and stacking of good earth at site.
- Supplying and stacking at site dump manure.
- Rough dressing the trenched ground including breaking clods.
- Uprooting weeds from the trenched area after 10 to 15 days of its flooding with water
- Including disposal of uprooted vegetation.
- Fine dressing of the ground.
- Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge
- Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge
- Filling mixture of earth and sludge or manure in the desired proportion in trenches, flooding with water and leveling.

SOFT SCAPE

Soft scape refers to the live horticultural elements of a landscape. In the present proposal soft scape involves planting of bushes and trees in pattern designed by the architect. The list of plants is as follows.

1. GRASSES

Providing & laying Neelagiri/Mexican grass turf with earth 50mm to 60mm thickness on existing ground prepared with proper level and ramming with required tools wooden and then rolling the surface with light roller make the surface smoothen and light watering the same, as per direction of Engineer in charge

2. PLANTS

The list of plants are as follows:

SI No	Name of Plants
1	Plumeria rubra (chempaka)
2	Ochlandra travancorica (eetta)
3	bambusa ventricosa (buddha belly bamboo)

4	Fig tree (Atthi)
5	Golden duranta
6	Golden cypress
7	Dianthus chinensis
8	Ixora dwarf (White, Pink, Yellow)-(Thetti)
9	Neriam Olander (arali)
10	Lavender Camara (Purple, orange, Yellow)
11	Croton Plant
12	Iresine Herbstii (purple red, green)
13	Lemon grass
14	Chrysothesis Pulchella
15	Zephyranthes Minuta (pink flower)
16	pennisetum setaceum rubrum
17	clitoria ternatea (blue)-sanku pushpam
18	Heliconia
19	Canna indica
20	Hemigraphis altarnate
21	Dianella Tasmanica
22	Hymenocallis littoralis
23	Dieffenbachia seguine
24	Alpinia purpurata
25	Ophiopogon japonicus (nana)
26	Ipomoea batatas (yellow,purple)
27	Catharanthus roseus (vinca blue, rose purple, white)
28	Portulaca grandiflora
29	Nymphaea rubra
30	Alocasia macrorrhiza
31	Green caladium
32	Caladium bicolor
33	Marrigold

All the plants should be cultivated within 3 months and maintain in healthy condition. The payment for the plants should be released based on its growth and healthy condition after six months

Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, herbs, hedge, flower beds, foliages, creepers etc. including hoeing, weeding, pruning, replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter , removal of garden waste, applying insecticide, pesticide & fertilizers(whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide , Pesticide , lawn mover and brush cutter with fuel shall be provided by the contractor and as per direction of Engineer in charge

Maintenance of Kitchen garden including preparation of beds manuring/fustigation weeding hoeing watering planting of vegetable seeds including spraying of insecticide and pesticide

and Harvesting. (Note:-Only Good Earth, Manure, Fertilizer, Insecticide & Pesticide shall be provided by the contractor and as per direction of Engineer in charge

HARD SCAPING

The selection of materials for hard scape is in such a way that it complement to the soft scape and surroundings. The components of hardscape is as follows.

1. Paver Block of 60mm
2. River stone paving
3. Cobble paving
4. Kadappa paving
5. Landscape lighting .The various lighting used are as follows.

Sl.no	Description of the light	Location of use
1	Facade light	To illuminate trees
2	Step light	Beneath the park bench & beside the flower box for local lighting
3	Bollard light	To provide minimum lighting in lawn area
4	Pathway light	To provide indirect lighting for walkway
5	spot light	To illuminate flower pot at 2 places
6	Solar street light	Stand alone, all in one solar street light which illuminate the internal road, which doesn't need external electrical power

Electrical services

A. Scope of work

Electrical work for the project include supplying and fixing various types of light fixtures suitable for landscape, power supply arrangement for light fixtures and fountain, associated cabling work, feeder pillar which distribute power to light fixtures and fountain.

B. Light fixtures

Following types of light fixtures are considered for the areas mentioned in the table:

Sl no	Description of the light	Location of use
1	Facade light	To illuminate trees
2	Step light	Beneath the park bench& beside the flower box for local lighting
3	Bollard light	To provide minimum lighting in lawn area
4	Pathway light	To provide indirect lighting for walkway
5	spot light	To illuminate flower pot at 2 places
6	Lantern light	Hanging from paragola to illuminate walkway below
7	Solar street light	Stand alone, all in one solar street light which illuminate the internal road, which doesn't need external electrical power

C. Other details

- Apart from lighting, power supply shall be provided for the fountain in a single point from the feeder pillar. The feeder pillar shall be conveniently located to cater different circuits of lighting.
- Armoured cable shall be used to connect various light circuits from feeder pillar which shall be buried under ground.
- Wherever cable needs to cross the internal roads, Hume pipe shall be used to lay the cable.
- All light fixtures shall be controlled by timer and hence no manual switching operation is required.
- Proposed street light is innovative type which doesn't need external electrical power. The light works from radiation energy from sun and hence cable and panel board are not required.
- All light fixtures are non-corrosive and weather proof type to suit the location of use.

8.0 General Tender Terms & Conditions for e-tendering

This tender is an e-Tender and is being published online. The tender is invited in Two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A) Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: etendershelp@kerala.gov.in or help etender@gmail.com for assistance in this regard.

B) Online Tender Process:

The tender process shall consist of the following stages:

- i. Downloading of tender document: Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. Publishing of Corrigendum: All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iii. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- v. Opening of Financial Bids: Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

A). Documents Comprising Bid:

- i. The First Stage (Pre-Qualification or Technical Cover based on 1cover or 2 cover tender system):
Pre-Qualification or Technical proposal shall contain the scanned copies of the documents has to be uploaded in the e tender portal:

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

- ii. The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

B). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, an Earnest Money Deposit of Rs.50,000/-. The EMD is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The e-tender processing fee and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system.

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in eProcurement System.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank

17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India
23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	KarurVysya Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVithal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank

11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	KarurVysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the Terms and Conditions page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely SBI and Other Banks* will be shown. Here, Bidder may proceed as per below:

- a) SBI Account Holders shall click SBI option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
- b) Other Bank Account Holders may click Other Banks option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-.

* Bidders who are using Other Banks option under SBI MOPS Payment Gateway, are advised by SBI to make online payment 72 hours in advance before tender closing time.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

C). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in along with online payment of EMD.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

FORM OF BID

**Name of the Work: Development, Maintenance and Up-keeping of Garden and premises
at Government Guest House Kozhikode for Department of Tourism**

From

..... (Bidder)

To

**DEPUTY VICE PRESIDENT (IDD)
HLL Infra Tech Services Limited
Golden Jubilee Block, HLL Bhavan
Poojappura P.O
Thiruvananthapuram- 695 012**

Sir,

Sub : Submission of Proposal

Having visited the Site, ascertained the Site conditions and examined the Conditions of Contract (tender document) and addenda for the above project, we the undersigned, are pleased to submit our technical and financial Bid along with relevant documents.

1. We acknowledge that the Appendix forms an integral part of the Bid.
2. While preparing this Bid, we have gathered our own information and conducted our own inquiry/survey to our satisfaction and we did not rely solely on the information provided in the Bid Documents. We shall not hold HITES responsible on any account in this regard.
3. We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements are true and correct.
4. We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
5. We undertake, if our Bid is accepted, to commence the works within the stipulated time and to complete the whole of the works comprised in the Contract within the stipulated time calculated from the start date.
6. If our Bid is accepted, we will furnish a bank guarantee / FDR as Performance Security for the due performance of the Contract. The amount and form of such guarantee or bond will be in accordance with as given in the General Conditions of the Contract.
7. We are aware that in the event of delay in execution of the Project, beyond the agreed timelines due to reasons attributable to us, liquidated damages shall be recovered from us.
8. Our Bid is valid for your acceptance for a period of (120) ONE HUNDRED AND TWENTY DAYS from the last date of submission of the Bid as per the Bid Documents or any extension thereto.
9. We agree to all the terms and conditions of General Conditions and Special Conditions of Contract mentioned in the Bid Documents.

10. We declare that the submission of this Bid confirms that no agent, middleman or any intermediary has been, or will be engaged to provide any services, or any other item of work related to the award of this Contract. We further confirm and declare that no agency commission or any payment, which may be construed as an agency, commission has been, or will be, paid and that the Bid price does not include any such amount. We acknowledge the right of HITES, if it finds anything to the contrary, to declare our Bid to be non-compliant and if the Contract has been awarded to declare the Contract null and void.
11. We understand that you are not bound to accept the lowest or any Bid you may receive.
12. If our Bid is accepted, we understand that we are to be held solely responsible for the due performance of the Contract.
13. We enclose;
 - a. All documents as per the checklist

Note : Bidders are required to fill up all the blank spaces in this form of Bid

Dated this.....day of.....**2021**

Signature

Name..... in the capacity of

duly authorized to sign Bids for and on behalf of.....

Address

Witness – Signature

Name

Address

Certificate

It is certified that the information given by us towards meeting the requirement of the eligibility to bid are correct. It is also certified that I/We shall be liable to be debarred, disqualified/ cancellation of enlistment in case any information furnished by me/us is found to be incorrect.

Date Seal of bidder

Signature of bidder

Name of bidder:.....

FINANCIAL INFORMATION

- 1. Financial Analysis**-Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years ending 31.03.2020 duly as submitted by the applicant to the Income tax Department (Copies to be attached) and duly certified by the Chartered Accountant mentioning the membership number issued by ICAI along with the full address.

Financial Information in Rs. Equivalent	For year	For year	For year	For year	For year
1. Turn over					
2. Profit before Tax					
3. Profit after Tax					

Signature of Chartered Accountant with Seal

Signature of Applicant.

DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED AND ONGOING
DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH PREVIOUS TO THE ONE IN
WHICH TENDERS ARE INVITED

Sl. No	Name of Work/ Project & location	Owner of sponsoring Organization	Cost of Work In Lakh)	Date of Commencement As per contract	Stipulated Date of completion	Actual date of completion	Name & address/ Telephone No. of officer to whom reference may be made	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Copy of work Orders / Completion Certificates of the above works should also be submitted.

Signature of Applicant

Form of Bank Guarantee for Earnest Money Deposit

(on non-judicial stamp paper of minimum Rs.100/- from any Nationalised Bank or Scheduled Bank)

WHEREAS, Bidder..... (Name of Bidder) (herein after called "the Bidder") has submitted his bid dated (date) for (Name of work) (herein after called "the bidder")

KNOW ALL PEOPLE by these presents that we (Name of bank) having our registered office at (herein after called "the Bank") are bound unto **DEPUTY VICE PRESIDENT (IDD), HLL Infra Tech Services Limited (HITES), Thiruvananthapuram-695 012** in the sum of Rs..... (Rs. in words) for which payment well and truly to be made to the said **DEPUTY VICE PRESIDENT (IDD)**, the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this day of 2021. The conditions of this obligation are:

1. If after bid opening, the Bidder withdraws his bid during the period of validity of bid (including extended validity of bid) specified in the Form of Bid;
2. If the Bidder having been notified of the acceptance of his bid by HITES.
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidder, if required;
 - or
 - (b) fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of bid document and Instructions to Bidder,

We undertake to pay to the unto **DEPUTY VICE PRESIDENT (IDD), HLL Infra Tech Services Limited (HITES), Thiruvananthapuram-695 012** either up to the above amount or part thereof upon receipt of his first written demand, without the **DEPUTY VICE PRESIDENT (IDD)** having to substantiate his demand, provided that in his demand **THE DEPUTY VICE PRESIDENT (IDD)** will note that the amount claimed by him is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date (*) after the deadline for submission of bid as such deadline is stated in the Instructions to Bidder or as it may be extended by the **DEPUTY VICE PRESIDENT (IDD)**, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE
WITNESS
(SIGNATURE, NAME AND ADDRESS)

SIGNATURE OF THE BANK
SEAL

(*) Date to be worked out on the basis of validity period of 6 months from the last date of uploading the bid.

FORM OF PERFORMANCE SECURITY BANK GUARANTEE

(On a stamp paper of appropriate value from any Nationalised Bank or Scheduled Bank)

In consideration of the HLL Infra Tech Services Limited (hereinafter called "HITES") having offered to accept the terms and conditions of the proposed agreement between HITES and (hereinafter called "the said Contractor(s)") for the work OF(hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. (Rupees only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, (hereinafter referred to as "the Bank") hereby undertake to pay to the HITES an amount not exceeding Rs. (Rupees..... Only) within 10 days of the demand.
2. We,(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the HITES stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)
3. We, the said bank further undertake to pay the HITES any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Contractor(s) shall have no claim against us for making such payment.
4. We, (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the HITES under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in- Charge on behalf of the HITES certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We, (indicate the name of the Bank) further agree with the HITES that the HITES shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the HITES against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the HITES or any indulgence by the HITES to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, (indicate the name of the Bank) further agree that the HITES at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the HITES may have in relation to the Contractor's liabilities.

7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).
8. We, (indicate the name of the Bank) undertake not to revoke this guarantee except with the consent of the HITES in writing.
9. This guarantee shall be valid up to(till completion of DLP)unless extended on demand by the HITES.

Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated _____ day of _____ 2021

For and on behalf of Bank.

Issued under seal :

FORM OF AGREEMENT

(On a stamp paper of value as per as per the prevailing stamp duty as prescribed in the Kerala Stamp Act 1959)

This agreement is made aton the ---- day of ----- 2021 between (HITES) which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns of the **First Part.**

And

M/s ----- a Company incorporated under the Companies Act 1956 having Head Office at -----, (hereinafter called the “Contractor” which expression unless repugnant to the context shall mean and include its successors-in-interest assigns etc.) of the **Second Part.**

Whereas Client is desirous that certain works should be executed, forhereinafter called the “The Project” and has accepted a Tender submitted by the contractor for the execution and completion of such works as well as guarantee of such works and the remedying of defects therein.

NOW THIS AGREEMENT WITHNESSTH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The tender documents, All the correspondence till award of contract i.e. addendum, LOA etc., Technical and Financial bids submitted by bidder shall be deemed to form and be read and constructed as part of this agreement Viz.
3. In consideration of the payment to be made to the Contractor as hereinafter mentioned, the Contractor hereby covenants with HITES to executed and complete the Project by ----- and remedy and defects therein in conformity in all respects with the provisions of the Contract.
4. Whereas HITES has accepted bid/ negotiated Bid for the above mentioned work on behalf of Client for an amount of Rs. _____ (Rupees _____ Only). The above bid/ negotiated bid amount is inclusive of all prevailing taxes, cess, applicable statutory taxes and excluding Goods and Services Tax.
5. The payment to the contractor will be made by Client based on the recommendation of HITES in consideration of the execution and completion of the Project and the remedying of defects therein, the total Contract Price of Rs. ----- only) being the sum stated in the letter of Acceptance (LOA) subject to such additions thereto or deductions there from as may be made under the provisions of the Contract at the times and in the manner prescribed by the Contract.
6. OBLIGATION OF THE CONTRACTOR
The Contractor shall ensure full compliance with tax laws of India with regard to this Contract and shall be solely responsible for the same.

IN WITNESS OF WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year first above written.

For and on behalf of the Contractor SIGNED, SEALED AND DELIVERED	For and on behalf of the HITES SIGNED, SEALED AND DELIVERED
Signature of the authorized official	Signature of the authorized official
Name of the Contractor Stamp / Seal of the Contractor	Name of the official Stamp / Seal
in the presence of: Witness _____ Name _____ Address _____	in the Presence of Witness _____ Name _____ Address _____

AFFIDAVIT

(To be prepared in the letter head of the bidder, duly signed and sealed by the authorized signatory)

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that our firm M/s _____ have neither abandoned any contract awarded to us nor such works have been rescinded, during the last five years prior to the date of this application.
3. The undersigned also hereby confirmed M/s _____ have not been blacklisted/debarred/penalised by any government agency or public sector undertaking or judicial authority/arbitration body.
4. The undersigned hereby authorize (s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
5. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the HITES.
6. The undersigned hereby confirmed that if the work is awarded to us, the work will be executed with utmost quality and in case of any rectification suggested by Client/HITES at any stage of work due to poor quality, the same will be re executed by us at free of cost.
7. The undersigned undertake that 'I/We have not altered/ modified the financial bid attached in the HITES e-tender portal. If it is found during the tender stage or later that the BOQ is modified by us, the HITES shall have the right to reject our bid'.
8. The undersigned hereby confirmed that 'The work if awarded to us will be directly executed by us and subletting of Landscaping shall not be done and subcontractors will be employed only for electrical works after getting the concurrence of HITES'.

Signed by an Authorised Officer of the Firm

UNDERTAKING

(to be prepared in letter head of bidder)

We do hereby indemnify HITES/Client, against all penal action that may be levied/effectuated by any concerned authority for default in any labour regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the contractor and will bear the legal charges, if any, and will pay the legal charges/dues directly to the concerned authority.

Signed by an Authorised Officer of the Firm

Proforma for Earnest Money Deposit Declaration for MSME Bidder

Whereas, I/we(name of agency) have submitted bids for (name of work).
I/we hereby submit following declaration in lieu of submitting Earnest Money Deposit.

(1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender(including extended validity of tender) specified in the tender documents,

Or

(2)If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents, I/we shall be suspended for one year and shall not be eligible to bid for tenders invited by HITES from date of issue of suspension order.

Signature of the Bidder

(Note: the declaration shall be submitted by the MSME bidders in their company letter head duly signed & sealed by the authorized signatory bidder)

List of Approved Makes of Materials

(This is the standard approved make list. The contractor shall select the materials as per the requirement of works for the Development, Maintenance and Up keeping of Garden and premises at Govt. Guest House Kozhikode)

List of Approved Makes- CIVIL & Plumbing Services		
S.No	Details of equipment/ material	Make/ Manufacturer
1	Adhesive for Ceramic tiles	Cico / Pidilite / Ardex Endura / Sikka / Fosroc / BASF
2	Adhesive for Wood Work	Fevicol/ Vamicol/ Dunlop
3	Aluminium Composite Panels	Aludecor / Alucobond / Alstone
4	Aluminium Extrusion/ Sections	Hindalco / Jindal / Indal
5	Aluminium Fabricator	To be approved by the Engineer-in-Charge
6	Anchor Fastner	Hilti/ Fischer/ Bosch/ Canon
7	Anti – Termite Treatment	It should be done by permanent members of IPCA as approved by Engineer-in-Charge.
8	Automatic variable temperature control / fixed temperature control faucets	Jaquar/ Parry/ Angash
9	Back up rod	Supreme Industry or equivalent
10	Ball Cock	Sant/ L&T/ Audco/ Gpa
11	Ball valves with floats	Zoloto/ Leader/ Sant/ Jayco
12	Batch Mix Concrete (BMC) / Ready Mix Concrete (RMC)	The contractor to install his own computerized batching plant of suitable capacity and arrange for Transit Mixers, pumps etc. as per approval of Engineer – In- Charge. OR The RMC shall be procured from the source as approved by Engineer- In- Charge. RMC producing plants of the main Cement producers shall be preferred.
13	Brass stop & Bib Cock	Jaquar / Hindware / Parryware/ Crome/ Cera
14	Butterfly valves	GM / Uday / Parthiv / Zoloto
15	C.I. Manhole Covers	Neco/ R.I.F./ B.I.C./ Hepco/ SKF/ Kajeco
16	C.P. Fittings Mixer / Pillar taps/ C.P brass angle valve/ Valves Washers, C.P. brass accessories	Parko / Jaquar/ Parry ware / Hindware / Cera
17	C.P. Waste, Spreaders, Urinal	Parko / Jaquar/ Parry ware / Hindware / Cera
18	Carpet Flooring & Skirting (Floatax)	Forbo/ Polyflor/ Tarket
19	Cement	ACC/ Ultra tech/ JK Cement/ Ambuja/ India Cement/ Ramco/ Dalmia/ Malabar Cement/ Birla/ Chettinad/ Cement Corporation of India/ Bharati
20	Cement: White	Birla White/ JK
21	Clear Glass / Clear Float Glass / Toughened Glass	Modi/ Saint Gobain (SG)/ Asahi India Safety Glass Ltd/ Modiguard
22	Cockroach Trap	Chilly/ Player/ Camry/ Viking
23	Compressed Chequered tiles	Somany/ Kajaria/ Nitco/ Orient/ Johnson
24	Concrete Additive	Sikka/ CICO/ Pidilite/ Fosroc/ Fairmate/ MC Bauchemie / BASF
25	Copper Fittings (Capillary)	Yorkshire Imperial, U.K./ Rajco Metal Works Mumbai/ IBP Conex Ltd.
26	CPVC Pipes & Fittings	Supreme/ Astral/ Finolex/ Prince
27	Curtain Rod/Draperly Rod	Vista work/ Mac Décor

28	Dash Fasteners	Hilti/ Fischer/ Bosch/ Canon
29	Disc Filter	Azud/ Spain/ Amaid/ Arkal
30	Door closer / Floor spring	Everite/ Hardwyn/ Master/ Doorma (Frameless Door)/ Godrej
31	Door Locks	Godrej/ Harrison/ Link
32	Door Seal – Woolpile Weather Strip	Anand Reddiplex/ Enviroseal
33	Doors & Windows Fixtures / Fitting.	Everite/ Classic/ Crown/ Earl Bihari
34	Drainage Pumps	Grundfos/ KSB/ Salmson/ Kirloskar/ DP Holland
35	Ductile Iron Fittings (IS:9523)	Electrosteel/ Kesoram/ Tisco/ Jindal
36	Ductile Iron Pipes (IS:8329)	Electrosteel/ Kesoram/ Tisco/ Jindal
37	E.P.D.M Gaskets	Anand Reddiplex/ Enviro Seals
38	Epoxy Flooring	Fosroc/ Dr. Beck/ Flamaflor/ BASF/ Ardex Endura
39	False Ceiling - Calcium Silicate Boards & Tiles	India Gypsum/ Aerolite/ RAMCO (Hilux)/ Saint Gobain (Gyproc)
40	False Ceiling – Metal	Armstrong/ Hunter-Douglas/ USG/ Unimet or equivalent
41	False Ceiling - Mineral fibre	Armstrong/ Decosonic/ USG/ AMF/ Saint Gobain (Gyproc)
42	Fire rated Doors & Frames	Shakti-Hormann/ Navair/ Pacific
43	Fire Rated Glass	Asahi India Safety Glass Ltd./ Modi/ Saint Gobin
44	Fire Retardant Paint	Viper FRS 881/ Nullifire/ Berger
45	Fire Seal	Sealz/ Alstroflam/ Abacus
46	Fire: Door Closures, Mortice Dead Locks	Becker Fire Solution/ Inersoll Rand LCN Series/ Dorma TH Series/ Godrej
47	Fire: D-Type Pull Handles	Becker Fire Solution/ Dorma/ Hardwin/ Godrej
48	Fire: Hinges	Becker Fire Solution/ Inersoll Rand/ Dorma
49	Fire: Panic Exit Devices	Becker Fire Solution/ Inersoll Rand LCN Series/ Dorma PHA Series/ D-line
50	Fire: Tower Bolts	Suzu/ Nulite/ Dorset/ Dorma
51	Glass : Float & Mirror	Saint Gobain/ Asahi India Safety
52	Glass for Aluminium Doors/ Windows/ Structural Glazing	Modiguard/ Saint Gobain/ Asahi India Safety Glass Ltd.
53	Glass Wool / Insulation Boards	Rockwool/ UP Twiga/ Lioyd Insulation
54	Grab bars and Disabled Hardware	Dorma/ D-line/ Cera/ Jaguar/ Hindware
55	Gypsum Board / Gypsum False Ceiling/ Gypsum Partitions	Boral Gypsum/ India Gypsum/ Saint Gobain (Gyproc)
56	Hand Drier	Kopal/ Utech Systems/ Euronics Automat
57	MS Saddle with G.I. Riser	Harvel/ Alprene/ Rain Bird, USA
58	Night Latch	Godrej/ Harrison/ Link / Ozone
59	OT: Conductive Tile Flooring: ESD-Control Tile Flooring	Tarkett/ Gerflor/ Armstrong
60	P.T.M.T. Fitting	Cera/ Prayag/ Polytuf
61	Paints - Cement Based	Snowcem Plus/ Asian/ Dulux/ Berger/ Nerolac
62	Paints - Epoxy paint	ICI Dulux/ Nerolac/ Cico/ Sikka/ BASF/ Berger/ Pidilite
63	Paints - Other Paints / Primer	ICI Dulux/ Asian / Nerolac/ Berger/ Nippon
64	Paints - Plastic Emulsion Paint	ICI Dulux/ Asian / Nerolac/ Berger/ Nippon
65	Paints - Synthetic Enamel Paints	ICI Dulux (Gloss)/ Asian (Apolite)/ Berger/ Nerolac
66	Paints - Texture paint	Spectrum/ Unilite Heritage/ Asian/ Berger
67	Plywood/Block board/Ply board	Duro/ Greenply/ Century/ Kitply/ National/ Archiply/ Merino

68	Polycarbonate Sheets	Galina/ GE Plastic / Skyarch/ Polytechno/ Tuflite
69	Polyethylene Storage Tank	Sintex / Polycon/ Fusion
70	Powder Coating Material pure Polyester	Jotun / Berger / GoodlassNerolac
71	Pre-coated Galvanised Steel Sheet	Tata BlueScope / Llyod Insulations India Ltd / S.R.Metals
72	Pre-Laminated Particle Board	Novapan /Century /Green Ply /AK Plywood/ Merino
73	PVC Doors	Sintex/ Polyex/ Rajshri
74	PVC Flooring	LG Floors / Gerflor / Premier Vinyl flooring / Armstrong
75	PVC flushing cistern	Commander / Parryware / Hindware/ Jaquar/ Cera
76	PVC Pipes & fitting, Waste & Vent	Prince / Supreme / Finolex / Astral
	Pipes and fittings, Type B PVC Casing & Screen Pipes	
77	PVC Water Stops	Prince /Supreme/ Finolex /Astrol
78	R.C.C Pipes	Indian Hume Pipe/ Pragati Concrete Udyog/ ISI Marked Pipes/ Daya/ KK/ JSP
79	R.O. Water Purifier Unit	Eureka Forbes/ Kent/ Zero B/ Dr. RO / Hindustan Lever
80	Reinforcement Steel / Structural Steel	SAIL/ RINL/ TATA Steel Ltd./ Jindal Steel & Power Ltd./ JSW Steel Ltd./TISCO/VSP/IISCO/Vizag
81	RQRC Hydrant	Harvel/ Alprene/ Rain Bird, USA
82	RQRC Key	Harvel/ Aqua/ Drip & Drip
83	Sensor Operated Auto Flushing System Urinals	Jaquar/ Hindware/ Parryware
84	Silicon sealants /Weather Sealant / Structural Glazing Sealant	GE- Silicon/ Pidilite/ Forsoc/ CICO/ Sikka
85	Sluice valve / NRV	Kirloskar/ IVC/ Kilburn/ Zoloto/ Castle/ Leader/ L&T/ Audco
86	Stone ware pipes & Gully Traps	Perfect / SKF/ R.K/ Hind/ Anand/ Burn
87	Submersible Drainage pump	Crompton/ Kirloskar/ Grundfos/ Wilo -Mather & Platt / JS/ ITT
88	Sunken Portion Treatment	Sika/ CICO/ BASF/ Bostik/ Dr. Fixit/ Ardex Endura
89	Super plasticizer	CICO/ Roffes Construction Chemicals/ Pidilite Industries/ Bostik
90	Tiles: Ceramic tiles	Kajaria / Nitco / Orient-Bell / Spartek/ Johnson/ RAK/ AGL/Somany
91	Tiles: Glazed (Ceramic) tiles	Kajaria /NITCO/ Orient-Bell/ AGL/ RAK/Somany
92	Tiles: Heat Resistant Terrace Tiles	Thermatek or equivalent
93	Tiles: Vitrified Tiles (Double / Multy Charged)/ Germ free	Kajaria/ Nitco/ Orient-Bell/ Johnson/ RAK
94	UPVC Pipes & fittings	Finolex/ Supreme/ Astral/ Prince
95	Vacuum Dewatered Flooring	Tremix/ Sun Build/ Avcon technics
96	Valve Box	Rain Bird/ Carson Brook/Dura
97	Veneered Particle Board	Greenply/ Century/ Novapan
98	VFD Pump	Crompton/ Kirloskar/ Grundfos/ Wilo -Mather & Platt
99	Vibration Eliminator Resisto-flex Pads & Connections	Relay Corpn./ Kanwal

100	Vitreous China/ Sanitary ware/ WC Pan/ European WC/ Urinal/ Wash basin/ PVC Waste Pipe/ Waste coupling/ Towel Rail	Hindware/ Parryware/ Jaquar/ Cera
101	Water Cooler	Blue Star/ Voltas/ Usha/ Godrej
102	Water Meter	Kranti/ Anand/ Kant/ Aristo/ Dasmesh/ Chambal
103	Water Proofing treatment Agencies	To be approved by the Engineer-in-Charge
104	Water Proofing Materials (Bitumenistic)	BASF/ Fosroc/ Sikka/ CICO/ Pidilite/ STP/ Ardex Endura
105	Water supply pumps	Grunfos/ Kirloskar/ Crompton/ Wilo -Mather & Platt
106	Gun Metal gate valve	Leader/ Kriloskar/ Sant/ Zoloto/ Cera/ Jaquar
107	Brass Ball Valve	Supreme/ Finolex/ Astral/ Kirloskar
108	CP Brass Fittings	Jaquar/ Hindware/ Crome/ Cera
109	SS Gratings/ Soap Dish/ Towel Rail and other SS fitting	Camry/ Glacier/ Gem/ Jaquar/ Grohe
110	SW pipes & gully trap	Perfect/ S.K.F/ R.K/ Hind/ Anand
111	RCC NP2 Pipes	Spun pipes/ Hume pipes/ MCP
112	Safety foot Steps	MCP/ GP/ Surabh
113	PVC Floor trap	Jay/ Saffron/ Platinum/ Khodiyar/ Supreme/ Finolex
114	Centrifugal pump set	Kriloskar/ DP Holland/ CR pumps/ Wilo -Mather & Platt
115	Crash Guard/ Corner Guard	MDD/ TSI/ LSR/ Radius
116	Door Shutter – Flush	Duro/ Greenply/ Archiply/ Century/ Merino/ AK Plywood
117	Fire: Sealant	Birla/ 3M/ Hilti
118	OT: Anti -Fungal Paint	Ardex Endura/ Sikka by Liquid Plastic/ Viesmann/ SSK/ TRILUX
119	Paver blocks/ Tiles (All Types)	KK/ Uni Stone Products (India) Pvt. Ltd/ Hindustan Tiles/ NITCO
120	Polyethylene Storage Tank	Sintex/ Polycon/ Fusion
121	Stainless Steel Sink	Hindware/ Neelkanth/ Nirali/ Jayna
122	UPVC Doors & Windows	Fenesta/ Lingel/ CASSA/ Evolution/ Kommerling/ NCL Wintec/ Duroplast/Aparna Venster
123	UPVC Toilet Doors	AMD Overseas/ Fenesta/ Lingel/ CASSA/ Evolution/ Kommerling/ NCL Wintec/ Duroplast/Aparna Venster

ELECTRICAL WORKS

Electrical - List of Preferred Makes

S. NO.	ITEM	MAKES
1	UPS SYSTEM	VERTIV / SOCOMEC / RIELLO / APC /
2	BATTERY	EXIDE / PANASONIC / AMARON
3	FUSES & SWITCH FUSE UNIT	L&T/ ABB/ SCHNEIDER/ LEGRAND / HPL / HAVELLS
4	ACB / MCCB / CONTACTOR	ABB/ SCHNEIDER/ LEGRAND /L&T / HAVELLS
5	METAL CLAD SOCKET	INDOASIAN / HAGER / LEGRAND / HAVELLS
6	RISING MAINS / BUS DUCT	ABB / L&T / SCHNEIDER / LEGRAND
7	LED LIGHT	PHILIPS/ WIPRO / CROMPTON

8	CHANGE OVER SWITCH	L&T/ ABB/ SCHNEIDER/ LEGRAND / HPL / HAVELLS
9	CONTACTOR, TIMER, SINGLE PHASE PREVENTOR & OVER LOAD RELAY	L&T/ ABB/ SCHNEIDER/ LEGRAND / HPL / SOCOMEC / HAVELLS
10	METERS - DIGITAL TYPE	L&T/ SOCOMEC/ ABB/ LEGRAND / SCHNEIDER / HAVELLS
11	PROTECTIVE & APFC RELAYS	L&T / SCHNEIDER / HAVELLS / ABB
12	CT'S / PT'S- DRY TYPE-EPOXY	AE/ KAPPA / PRAGATHI / RISHABH / INTRANS / RESITECH
13	INDICATING LAMP / PUSH BUTTON ACTUATORS - LED CLUSTER TYPE	L&T/ HAVELLS / SCHNEIDER / ABB
14	ROTARY SWITCHES	L&T/ HAVELLS/ BCH/ SCHNEIDER / ABB
15	TERMINAL BLOCK	ELEMEX/ WAGO
16	ELECTRICAL PANEL BOARDS	CPRI APPROVED PANEL FABRICATOR
17	USS	ESENNAR/ KIRLOSKAR / KEL /MEGAWIN / INTRANS / RESITECH
18	LUGS	DOWELLS/ COMET / HEX / MULTI-PRESSING
19	BRASS CABLE GLANDS	COMET/ BELIGA / DOWELLS / HEX / MULTI-PRESSING
20	LT POWER CABLE (ALUMINIUM/ COPPER)	FINOLEX /HAVELLS / POLYCAB / KEI
21	CONTROL CABLE (COPPER)	FINOLEX / HAVELLS / POLYCAB / KEI
22	HT XLPE CABLE	FINOLEX / HAVELLS / POLYCAB / KEI
23	H.T. CABLE END TERMINATION	BIRLA 3 M/ REYCHEM/ FRONTTEC / M-SEAL
24	PVC CONDUIT WITH ACCESSORIES (ISI MARKED)	PRECISION / ATUL / POLYCAB / BALCO / KONSEAL / ANCHOR
25	PVC INSULATED COPPER CONDUCTOR FRLS WIRE	FINOLEX /HAVELLS /RR KABEL / POLYCAB / KEI / BONTON
26	MODULAR TYPE - SWITCHES / SOCKETS / TV & TELEPHONE SOCKETS AND ALL OTHER WIRING ACCESSORIES	LEGRAND-ARTEOR/ INDO ASIAN- ELVIRA / HAGER - INSYSTA / WIPRO - STYLUX+ / MK-BLENZE+
27	CABLE TRAY	MEM /OBO/INDIANA GRATING /RMCON
28	MCB/ ELCB/ ELMCB / RCCB	ABB/ HAGER/ LEGRAND/HAVELLS/ INDO ASIAN
29	DISTRIBUTION BOARD	ABB/ HAGER/ LEGRAND/HAVELLS / INDO ASIAN
30	EXHAUST FANS / CEILING FAN / WALL MOUNTED FAN	USHA/ORIENT / CROMPTON
31	LIGHTING POLES	KESELEC SCHREDER/ PHILIPS/ TRILUX / BAJAJ / CROMPTON

Definitions

1. **“Application”** shall mean the response submitted by interested parties.
2. **“BID/Tender”** shall mean documents downloaded from the website by the prospective Bidder. The word “Tender” is synonymous with **“Bid”**.
3. **“Bid Security/ Earnest Money Deposit ”** shall mean the amount to be deposited by the Bidder with the Tender.
4. **“Bid Validity”** shall mean the period for which the Bids shall remain valid.
5. **“Bidder”** shall mean the party located in India who is participating in the Tendering process pursuant to and in accordance with the terms of this document. The word **“Tenderer”** is synonymous with **“Bidder”**.
6. **“Contract Agreement”** shall mean the agreement to be signed between the Successful Tenderer and the competent authority HITES/ their authorized representative.
7. **“Contract Price”** shall mean the financial bid of the Successful Tenderer as accepted by the Client.
8. **“Date of commencement of work”** shall mean the date of Start as indicated in the tender document.
9. **“Defects Liability Period”/“Maintenance Period”** means the period after completion of the Project during which the Client or his authorized representative/ Engineer-in-charge of HITES that will notify to the Contractor any defect noticed in the work and the Contractor is liable for rectification of such defects. Proof of dispatch of letter notifying the defect/ intimating the representative of Contractor at site on the last date of Defect liability period will make the Contractor liable for rectify all such defects.
10. **“Client”** means **Department of Tourism, Government of Kerala**
11. **“HITES”** shall mean M/s HLL Infra Tech Services Ltd., appointed by the Client as Accredited agency for execution and project management for the project.
12. **“Engineer in Charge” (EIC)** means Engineer Officer of HITES, as authorized by HITES/ Client.
13. **“Evaluation Committee”** shall mean the committee constituted by M/s HLL Infra Tech Services Ltd. (HITES) for the evaluation of the bids.
14. **“Letter of Acceptance”** shall mean the letter issued by the HITES to the Successful Tenderer inviting him to sign the Contract Agreement.
15. **“Performance Security”** shall mean the amount to be paid by the Successful Tenderer as per relevant clause mentioned elsewhere.
16. **“E-tender Processing Fee”** shall mean the amount to be paid by the Tenderers in consideration of cost of bid document.
17. **“Project”** shall mean Development, maintenance and up keeping of Garden and premises at Govt. Guest House Kozhikode for Dept. of Tourism
18. **“Site”** shall mean the place where the works under the Project are to be carried out and the details of which are provided in this document.
19. **“Successful Tenderer”** shall mean the Tenderer declared technically and financially successful for the Project and with whom, the Contract Agreement shall be signed.
20. **“Scheduled banks”** mean **“Scheduled commercial Banks”**
