

HLL INFRA TECH SERVICES LTD (HITES)

**Notice Inviting Quotation
for Topographical Survey for Digital Sciences Park,
Thiruvananthapuram**

NIQ NO. HITES/IDS/NIQ-DSP/ 2022-23/08 dated 11.01.2023

January 2023



HLL INFRA TECH SERVICES LIMITED
(A Fully owned Subsidiary of HLL Lifecare Limited)
HLL Bhavan- Golden Jubilee block
Mahilamandiram Road
Poojappura, Thiruvananthapuram-695012
Ph: 0471 2775500

NOTICE INVITING QUOTATION

Name of work : Topographical Survey for Digital Sciences Park, Thiruvananthapuram

NIQ No.: HITES/IDS/NIQ-DSP/ 2022-23/08

HLL Infra Tech Services (HITES), a Government of India Enterprise, invites sealed and super-scribed lump sum quotations from interested parties based at Kerala having minimum three years' experience in the relevant field of topographical Survey for conducting Topographical Survey for Digital Sciences Park, Thiruvananthapuram. The total land of the site to be surveyed including the foot print of existing buildings, trees, pathways, drains, etc

The quotation document can be downloaded from the website, <http://www.hllhites.com> and CPP Portal.

Critical Dates are as below:

- a) Issue of quotation document - 11.01.2023 onwards
- b) Last date and time of receipt of bids - 17.01.2023 at 15.00 hrs
- c) Date and time of opening of bids - 17.01.2023 at 16.00 hrs

Deputy General Manager (ID)

HITES

GENERAL TERMS & CONDITIONS

1. Location:

Proposed Digital Sciences Park at Technopark Phase –IV, Thiruvananthapuram

2. Eligibility criteria:

- i. Bidder should be based at Kerala.
- ii. Bidder should be engaged in relevant field for the last three continuous years in Topographical survey using Electronic Total Station.

3. Bidders are advised to go through the entire general terms and conditions of this contract carefully before quoting for the work.

4. The schedule of quantities / forma for price quote is appended as ANNEXURE-I. Bidder shall submit their price quote in the prescribed format, and the same shall be signed & sealed by their authorized representative of the bidder.

5. The filled & duly signed quotations should be submitted to:

**Deputy General Manager (ID),
HLL Infra Tech Services Ltd (HITES),
Golden Jubilee Block,
Poojappura,
Thiruvananthapuram-695012.**

on or before 17.01.2023 at 15.00 hrs. The quotations will be opened at 16.00 Hrs on the same day in the presence of interested bidders or their authorized representatives who choose to attend at the time of opening of quotation.

The bidder shall sign / seal all pages of the NIQ document and submit along with the price quote, as a token of acceptance to terms and conditions.

The Quotation shall be submitted in a sealed envelope super scribing “*Topographical Survey for Digital Sciences Park, Thiruvananthapuram*”

6. The scope of work includes the following, but not limited to:

- Levels and coordinates at every 5 meters. The intervals shall be reduced at locations where it is required to reproduce the topographical surface on plan on detailed manner.

- All existing entities on site including top of drain, culverts, wells, bore wells, pathways(paved/unpaved), man holes, electrical(LT/HT) & other overhead lines, Transformers, Septic tanks, STP, trees with its type and dimensions (height, perimeter), any other vegetation, buildings (type, no. of floors& dimensions), compound wall (heights & dimensions), any other structures or features, access to external roads (minimum 10 meter) etc., but not limited to. (Bituminous/Tiled roads)
- Contour at every 1 meter levels.
- Any existing water bodies.

7. Completion Period:

The work shall be completed within **seven days** from the date of issue of work order or LOA.

8. The quotation for the work shall remain open for acceptance for a period of **30 days** from the date of opening of quotation.
9. The contractor is advised to visit the site before quoting the rates and clarifications if any required can be had from the undersigned before submitting the quotation.
10. Rates quoted should be inclusive of all cost of materials, tools /equipment/ labour charges, conveyance to site, handling charges, loading and unloading charges, hiring charges, travel incl. boarding & lodging etc. The applicable tax shall be quoted separately.
11. HITES reserves the right to accept or reject the quotation either partially or fully without assigning any reason what so ever.
12. The work should be carried out without causing any inconvenience to the public and shall ensure that no damages are caused to the existing site premises.
13. During the execution of work the contractor or authorized representative should be present at site.
14. All materials, equipment/ tools required for the work should be arranged by the contractor and brought to site for the timely completion of the work. The agency shall arrange for power and water if required, at their own cost for completion of work.
15. Cost for removal of bushes required for the smooth surveying work (with approval of Client and HITES) to be included in the quotation.
16. A copy of site plan demarking the proposed location to be surveyed is attached as ANNEXURE –II to this document for reference.

17. **Measurement & Payment terms:**

- Payment will be made on satisfactory completion of work as per the work order.
- 100% payment shall be released on completion of survey and submission of deliverables as per Sl. 21 of General terms & conditions and approval by HITES.

18. HITES will issue the work order / LOA to the lowest bidder.

19. HITES reserves the right to negotiate with the lowest bidder if required before awards of work

20. Work will be awarded to the lowest bidder. No price preference will be considered.

21. **Deliverables**

- a) 3 hard copies in colour, A1 size
- b) 2 copies of CD (soft copy)
- c) Contour map and digital terrain model

22. The topo survey document prepared by the agency engaged for the work shall be the property of HITES / Client

23. An amendment / corrigendum will be published in CPP e-publishing portal and HITES website only. Interested bidders shall regularly browse through the above mentioned websites.

**Deputy General Manager (ID),
HITES**

Annexure-IPrice Quote

Topographical Survey for Digital Sciences Park, Thiruvananthapuram					
(Ref. NIQ NO. HITES/IDS/NIQ-DSP/ 2022-23/08 dated 11.01.2023)					
Si.no	Item Description	Unit	Area (Approx.) Acre	Rate in Rs.	Amount in Rs.
1	Charges for Topographical survey by Electronic total station and preparation of drawings in coloured hard copy and soft copy in CD , as per the conditions mentioned in the NIQ Document	Acre	7.00		
	GST-18%				
	Total Amount in Rs	In figures			
		In words			

For..... (Name of Bidder)

Details of authorized signatory with sign & seal

Note:

- (i) Price bid to be submitted on letter head of the organization, signed and sealed by the authorized representative of the organization.
- (ii) The quoted rate shall be firm and no escalation under any circumstances will be applicable.

Annexure-II

