

Dated: 01/11/2023



HLL INFRA TECH SERVICES LTD.

(100% Subsidiary of HLL Lifecare Limited, A Government of India Enterprises)

B-14A, Sector-62, Noida, U.P.-201301

HITES - HLL Infra Tech Services Ltd, a subsidiary of HLL Lifecare Limited, a Government of India Enterprise, is specialized in Infrastructure Development, Facility Management, Procurement services and Biomedical Engineering services in Healthcare Sector offers challenging career opportunities. We are looking for experienced professionals in various levels in the area of **Infrastructure Development, Bio Medical Engineering, Procurement, Facility Management** and other Support Functions / disciplines like **Finance, HR &Admin, IT, etc.** at our **Corporate Office, HITES Noida** as well as **PAN India basis** for recruitment on **Regular/Fixed Term Contract (FTC)** basis as per details given below:

Sl. No	Division	Post Code	Position	Type	Upper Age Limit as on 01.10.2023	Essential Qualification	Pay Range	Essential post qualification Experience as on 01.10.2023	Vacancies
1	Infrastructure Development	HITES/ REC/IDD/2023/01	Vice President	Regular	55 Years	B E / B Tech (Civil) (Full Time), Desirable Qualification- ME / M Tech (Structures)	E-7 (100000-260000)	Minimum 20 years post qualification experience with at least 3 years' experience in managing Infrastructure Company or Unit / Profit Centre as a leader. Should have excellent technical and manpower managerial skills. Should be capable of achieving the targets deadlines etc. as per the company's requirement. Should have enough experience to manage and guide a vibrant team of HITES consisting of Finance contracts design execution FMD and QA professionals. The experience the experience given in the basic requirement and additional experience and qualification will be given due advantage. Planning and execution of multi discipline reports to the best satisfaction of the customers and ensuring quality parameters. Pre-qualification and selection of consultants contractors and suppliers. Project monitoring and control. Detail engineering coordination with all techno commercial aspects finalization of tender documents including the BOQ specification. Tendering / bidding, techno commercial evaluation of BITS negotiations and reward of contracts. Man power planning and development of resources. Liasoning with ministry and other governmental and Non-governmental agencies. Monitoring the performance of the employees in the division or department. Developing and motivating the team for implementing the projects on time.	(1)

2	Infrastructure Development	HITES/ REC/IDD/2023/02	Associate Vice President (Civil)	Regular	50 Years	B E / B Tech (Civil) (Full Time),)	E-6 (90000-240000)	<p>Minimum 15 years of post-qualification experience in managing Infrastructure Company or Unit / Profit Centre as a leader. Should have excellent technical and manpower managerial skills. Should be capable of achieving the targets deadlines etc. as per the company's requirement. Should have enough experience to manage and guide a vibrant team of HITES consisting of Finance contracts design execution FMD and QA professionals.</p> <p>The experience the experience given in the basic requirement and additional experience and qualification will be given due advantage. Planning and execution of multi discipline reports to the best satisfaction of the customers and ensuring quality parameters. Pre-qualification and selection of consultants contractors and suppliers. Project monitoring and control. Detail engineering coordination with all techno commercial aspects finalization of tender documents including the BOQ specification. Tendering / bidding, techno commercial evaluation of BITS negotiations and reward of contracts. Man power planning and development of resources. Liasoning with ministry and other governmental and Non-governmental agencies. Monitoring the performance of the employees in the division or department. Developing and motivating the team for implementing the projects on time.</p>	(02)
3	Infrastructure Development	HITES/ REC/IDD/2023/03	Principal Chief Engineer (Civil)	FTC	55/62 Yrs*	B E / B Tech (Civil) (Full Time)	E-6 (36600-62000) -pre revised / Consolidated pay range (75000-110000)	<p>Minimum 22 managing Infrastructure Company or Unit / Profit Centre as a leader. Should have excellent technical and manpower managerial skills. Should be capable of achieving the targets deadlines etc. as per the company's requirement. Should have enough experience to manage and guide a vibrant team of HITES consisting of Finance contracts design execution FMD and QA professionals.</p> <p>The experience the experience given in the basic requirement and additional experience and qualification will be given due advantage. Planning and execution of multi discipline reports to the best satisfaction of the customers and ensuring quality parameters. Pre-qualification and selection of consultants contractors and suppliers. Project monitoring and control. Detail engineering coordination with all techno commercial aspects finalization of tender documents including the BOQ specification. Tendering / bidding, techno commercial evaluation of BITS negotiations and reward of contracts. Man power planning and development of resources. Liasoning with ministry and other governmental and Non-governmental agencies. Monitoring the performance of the employees in the division or department. Developing and motivating the team for implementing the projects on time..</p>	(01)

4	Infrastructure Development	HITES/ REC/IDD/2023/04	Deputy Vice President (Civil)	Regular	50 Years	B E / B Tech (Civil) (Full Time),	E-5 (80000-220000)	Minimum 12 years of post-qualification experience in Project Planning, Detailed engineering coordination with all techno-commercial aspects, finalisation of tender documents, Contract Management, Project Execution, and Estimation & Project Management of large scale building construction projects / multistoried healthcare projects from concept to commissioning. The detailed tasks include preparation of cost estimates & detailed project reports,, tendering etc. as per Govt./CPWD procedures, complete project management, monitoring with specified QA/QC standards , liaisoning with clients, consultants, contractors& other stakeholders including Govt. statutory authorities as per requirements	(03)
5	Infrastructure Development	HITES/ REC/IDD/2023/05	Deputy Vice President (Architect)	Regular	50 Years	B E / B Arch (registered with council of architecture) (Full Time)	E-5 (80000-220000)	Minimum 12 years of post-qualification experience in in planning & designing of Healthcare Infrastructure Projects including preparation and Review of Master Plan, concept Plans , Detailed Planning, Project Reports for projects consisting of Super Specialty/ Multispecialty Hospitals, Medical Colleges, Nursing Colleges etc. Using latest planning and designing techniques/software. Person should be well versed with relevant Design Standards/Norms as applicable in India.	(01)
6	Infrastructure Development	HITES / REC/IDD/202 3/6	Chief Engineer(Civil)	FTC	55 Years / 62 Yrs*	B E / B Tech-Civil (Full Time)	E-5 (32900-58000) pre revised/ Consolidated pay range (65,000-90,000)	Minimum 18 Years of post-qualification experience in managing Infrastructure Company or Unit / Profit Centre as a leader. Should have excellent technical and manpower managerial skills. Should be capable of achieving the targets deadlines etc. as per the company's requirement. Should have enough experience to manage and guide a vibrant team of HITES consisting of Finance contracts design execution FMD and QA professionals. The experience the experience given in the basic requirement and additional experience and qualification will be given due advantage. Planning and execution of multi discipline reports to the best satisfaction of the customers and ensuring quality parameters. Pre-qualification and selection of consultants contractors and suppliers. Project monitoring and control. Detail engineering coordination with all techno commercial aspects finalization of tender documents including the BOQ specification. Tendering / bidding, techno commercial evaluation of BITS negotiations and reward of contracts. Man power planning and development of resources. Liasoning with ministry and other governmental and Non-governmental agencies. Monitoring the performance of the employees in the division or department. Developing and motivating the team for implementing the projects on time.	(01)

7	Infrastructure Development	HITES/ REC/IDD/2023/07	Deputy General Manager (Civil)	Regular	45 Years	B E / B Tech-Civil (Full Time)	E-4 (70000-200000)	Minimum 10 years of post-qualification experience in Project Planning, Contract Management, Project Execution, Estimation & Project Management of large scale building construction projects/ multistoried healthcare projects from concept to commissioning. The detailed tasks include preparation of cost estimates & detailed project reports,, tendering etc. as per Govt./CPWD procedures, complete project management, monitoring with specified QA/QC standards , liaisoning with clients, consultants, contractors& other stakeholders including Govt. statutory authorities as per requirements.	(01)
8	Infrastructure Development	HITES/ REC/IDD/2023/08	Deputy General Manager (Electrical)	Regular	45 Years	B E / B Tech-Electrical (Full Time)	E-4 (70000-200000)	Minimum 10 years of post-qualification experience in Project Planning, Contract Management, Project Execution, Estimation & Project Management of large scale building construction projects/ multistoried healthcare projects from concept to commissioning. The detailed tasks include preparation of cost estimates & detailed project reports,, tendering etc. as per Govt./CPWD procedures, complete project management w.r.t Electrical, Mechanical, Firefighting, Plumbing and other allied services etc. monitoring with specified QA/QC standards , liaisoning with clients, consultants, contractors& other stakeholders including Govt. statutory authorities as per requirements.	(01)
9	Infrastructure Development	HITES/ REC/IDD/2023/09	Chief Project Manager (Civil)	FTC	50 Years / 62 Yrs*	B E / B Tech-Civil (Full Time)	E-4 (29100-54500) pre revised/ Consolidated pay rage (55,000-80,000)	Minimum 15 Years of post-qualification work experience in Project Planning, Contract Management, Project Execution, preparation of cost estimates & detailed project reports, review drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt. /CPWD procedures, monitoring construction management at sites with specified QA/QC standards, liaisoning with clients, consultants, contractors & other stakeholders including Govt. Statutory authorities as per requirements for large scale building construction projects / multistoried healthcare projects from concept to commissioning.	(02)

10	Infrastructure Development	HITES/ REC/IDD/2023/10	Senior Manager (Civil)	Regular	45 Years	B E / B Tech-Civil)	E-3(60000-180000)	Minimum 8 Years of post qualification work experience in Project planning and Execution & contract management of civil & allied works of large sized multi storied building preferably Hospitals & other Health care projects The detailed task includes preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt. CPWD procedures, monitoring, construction management at sites with specified QA/QC standards, liaisoning with clients, consultants,contractors & other stakeholders including Govt. Statutory authorities as per requirement.	(01)
11	Infrastructure Development	HITES/ REC/IDD/2023/11	Project Manager (Civil)	FTC	45 Years	B E / B Tech-Civil Or Diploma (Civil)	E-3(24900-50500)- pre revised	Minimum 8 Years for Degree holders / 11 years for Diploma holders of post qualification relevant working experience in Project planning and Execution & contract management of civil & allied works of large sized multi storied building preferably Hospitals & other Health care projects. The detailed task includes preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt. CPWD procedures, monitoring, and construction management at sites with specified QA/QC standards, liaisoning with clients, consultants, contractors & other stakeholders including Govt. Statutory authorities as per requirement.	(02)
12	Infrastructure Development	HITES/ REC/IDD/2023/12	Project Manager (Services)	FTC	45 Years	B E / B Tech- Electrical/Mechanical Or Diploma (Electrical/Mechanical)	E-3 (24900-50500)- pre revised	Minimum 8 Years for Degree holders / 11 years for Diploma holders of post qualification work experience in Project Execution including supervision, strict adherence with contractual terms & quality assurance, inspection and testing procedures, coordination skills, good knowledge in standard codes and CPWD specifications / manuals, quantity survey and review of daily site measurements, checking of bills w.r.t.Electrical, Mechanical, Firefighting, Plumbing and other allied services etc for large sized / multi storied building projects.	(02)
13	Infrastructure Development	HITES/ REC/IDD/2023/13	Project Engineer (Elect./Mech.)	FTC	40 Years	B E / B Tech- Electrical/Mechanical Or Diploma (Electrical/Mechanical)	E-2 (20600-46500) / pre revised	Minimum 5 Years for Degree holders / 8 years for Diploma holders of post qualification work experience in Project Execution including supervision, strict adherence with contractual terms & quality assurance, inspection and testing procedures, coordination skills, good knowledge in standard codes and CPWD specifications / manuals, quantity survey and review of daily site measurements, checking of bills w.r.t Electrical, Mechanical, Firefighting, Plumbing and other allied services etc for large sized / multi storied building projects.	(02)

14	Infrastructure Development	HITES/ REC/IDD/2023/14	Deputy Manager (Civil)	Regular	40 Years	B E / B Tech-Civil (Full Time)	E-1 (40000-140000)	Minimum 3 Years of Post Qualification working experience in Civil & allied services with the key tasks of preparation of cost estimates, review of drawings, preparation of BOQs, quantity surveying, processing of bills, site surveys, site supervision, checking of measurements, testing of materials at sites with specified QA/QC standards including maintenance of records as per requirements. Should have good communication / coordination skills. Computer knowledge essential.	(03)
15	Infrastructure Development	HITES/ REC/IDD/2023/15	Deputy Manager (Services)	Regular	40 Years	B E / B Tech-Electrical / Mechanical (Full Time)	E-1 (40000-140000)	Minimum 3 Years of Post Qualification working experience w.r.t Electrical, Mechanical, Firefighting, Plumbing and other allied services etc with the key tasks of preparation of cost estimates, review of drawings, preparation of BOQs, quantity surveying, processing of bills etc. site supervision, checking of measurements, testing of materials at sites with specified QA/QC standards including maintenance of records as per requirements. .Should have good communication / coordination skills. Computer knowledge essential.	(03)
16	Infrastructure Development	HITES/ REC/IDD/2023/16	Assistant Project Engineer (Civil)	FTC	35 Years	B E / B Tech or Diploma- Civil (Full Time)	E-1 (16400-40500- pre revised	Minimum 3 Years for Degree Holders / 5 Years for Diploma Holders of post qualification experience in Project Planning, Execution & Contract Management of Civil & allied works of large sized multi storied buildings preferably Hospitals & other Healthcare projects. The detailed tasks include preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt./CPWD procedures, monitoring, construction management at sites with specified QA/QC standards as per requirements.	(03)
17	Infrastructure Development	HITES/ REC/IDD/2023/17	Assistant Project Engineer (Services)	FTC	35 Years	B E / B Tech or Diploma- Electrical/Mechanical (Full Time)	E-1 (16400-40500- pre revised	Minimum 3 Years for Degree Holders / 5 Years for Diploma Holders of post qualification experience w.r.t Electrical, Mechanical, Firefighting, Plumbing and other allied services etc in Project Planning, Execution & Contract Management of Civil & allied works of large sized multi storied buildings preferably Hospitals & other Healthcare projects. The detailed tasks include preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt./CPWD procedures, monitoring, construction management at sites with specified QA/QC standards as per requirements.	(02)

18	Infrastructure Development	HITES/ REC/IDD/2023/18	Site Engineer (Civil)	FTC	35 Years	B E / B Tech or Diploma-Civil (Full Time)	Rs. 25000 - 30000/- (Consolidated pay range)	Minimum 1 Year for Degree Holders / 3 Years for Diploma Holders of post qualification experience in Project Planning, Execution & Contract Management of Civil & allied works of large sized multi storied buildings. The detailed tasks include preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt./CPWD procedures, monitoring, construction management at sites with specified QA/QC standards as per requirements.	(10)
19	Infrastructure Development	HITES/ REC/IDD/2023/19	Site Engineer (Services)	FTC	35 Years	B E / B Tech or Diploma-Electrical/Mechanical (Full Time)	Rs. 25000 - 30000/- (Consolidated pay range)	Minimum 1 Years for Degree Holders / 3 Years for Diploma Holders of post qualification experience in Project Planning, Execution & Contract Management w.r.t Electrical, Mechanical, Firefighting, Plumbing and other allied services etc of large sized multi storied buildings. The detailed tasks include preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt./CPWD procedures, monitoring, construction management at sites with specified QA/QC standards as per requirements.	(10)
20	Information Technology	HITES/ REC/IT/2023/ 01	Deputy Vice President (IT)	Regular	50 Years	B E / B Tech (Computer Science/IT) (Full Time), Desirable Qualification- ME / M Tech	E-5 (80000-220000)	12 Years of post-qualification work experience in computer hardware, network and security systems. Hands on experience in trouble shooting network components, firewall, LAN, WAN etc. Incumbent should have experience in implementation of ERP and should be well versed with ERP (Preferably SAP), working especially in MM,PS,PM ESS, SRM (e-tendering) modules and should be able to use the modules for business processes and support the end users. Should be able to negotiate with service providers, vendors, train vendors in e-tendering and provide support etc. Management of e-mail services, domain registration and website management.	(01)
21	Finance	HITES/ REC/FIN/2023/01	Deputy General Manager (Finance)	Regular	45 Years	CA / ICWA	E-4 (70000-200000)	Minimum post qualification experience is 10 years in different areas of finance and accounts viz. Project & Corporate accounting, Financial management, Budgetary planning & control, Treasury management, finalization of accounts, compilation of accounts, auditing management, taxation, tendering, costing of projects, MIS, liasoning with Ministries, Govt. Department, CAG, bank etc.	(01)

22	Finance	HITES/ REC/FIN/2023/02	Deputy Manager (Finance)	Regular	40 Years	CA / ICWA	E-1 (40000- 140000)	Minimum 3 Years of post-qualification work experience in Infrastructure / Procurement Project Accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors Bills etc. Desirable Experience: experience in SAP (FICO Module)	(03)
23	Finance	HITES/ REC/FIN/2023/03	Deputy Manager (Finance)	FTC	35 Yrs.	CA / ICWA	E-1(16400 - 40500)-Pre Revised	Minimum 3 Years of post-qualification work experience in Infrastructure / Procurement Project Accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors Bills etc.	(02)
24	Finance	HITES/ REC/FIN/2023/04	Account Officer	FTC	35 Yrs.	CA (Inter) / ICWA (Inter) or MBA (Finance) / M.Com or B.Com	SSL 5 (10085- 24690)-Pre Revised	Minimum 1 Years of post-qualification for CA (Inter) / ICWA (Inter) or Minimum 3 Years of post-qualification for MBA (Finance)/M.Com or Minimum 5 Years of post-qualification for B.Com Infrastructure / procurement project accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors bills.	(04)
25	Finance	HITES/ REC/FIN/2023/05	Jr. Account Officer	FTC	35 Yrs.	CA (Inter) / ICWA (Inter) or MBA (Finance)/M.Com or B.Com	SSL 4 (8075- 20670)-Pre Revised	Fresher CA (Inter) / ICWA (Inter) candidates may apply. Minimum 2 Years of post-qualification for MBA (Finance)/M.Com or Minimum 3 Years of post-qualification for B.Com Infrastructure / procurement project accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors bills.	(02)
26	Facility Management	HITES/ REC/FM/2023/01	Chief Engineer (FMD)	FTC	55 Yrs. / 62 Yrs.*	Graduate in Engineering / Hospitality / Hospital Management	E-5(32900-58000) – pre-revised / Consolidated Pay range of (65000-90000)	Minimum 22 Years of post-qualification experience in which at least 10 years directly involved in managing Facility Management services such as House Keeping, HVAC, Electrical and Mechanical Management and Maintenance, Waste Management, Landscaping and Horticulture, managing large manpower in any multispecialty hospital / MNC / Facility Management Organisation.	(01)
27	Facility Management	HITES/ REC/FM/2023/02	Senior Manager (FMD)	FTC	45 Yrs.	Graduate in Engineering / Hospitality / Hospital Management Or Diploma in Hospitality / Hospital Management	E-3 (24,900- 50,500)-pre revised	Minimum 8 Years for Degree Holders / 11 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation.	(01)
28	Facility Management	HITES/ REC/FM/2023/03	Manager (FM)	FTC	40 Yrs.	Graduate in Engineering / Hospitality / Hospital Management Or Diploma in Hospitality / Hospital Management	E-2 (20600- 46500) /- pre revised	Minimum 5 Years for Degree Holders / 8 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation.	(05)

29	Facility Management	HITES/ REC/FM/2023/04	Dy. Manager(FM)	FTC	35 Yrs.	Graduate in Engineering / Hospitality / Hospital Management Or Diploma in Hospitality / Hospital Management	E-1(16400 - 40500) -pre revised	Minimum 3 Years for Holders / 5 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation.	(05)
30	Facility Management	HITES/ REC/FM/2023/06	Facility Executive(FM)	FTC	35 Yrs.	Graduate in Engineering Hospitality / Hospital Management OR Diploma in Hospitality / Hospital Management	Rs. 25000/- 30000 (Consolidated)	Minimum 1 Years for Degree Holders / 3 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation required.	(07)
31	Procurement & Consultancy	HITES/ REC/PC/2023/01	Manager (PCD)	FTC	40 Yrs.	Graduate in Engineering (Full Time)	E-2 (20600-46500)/ pre revised	Minimum 5 Years of post-qualification work experience in Indent Scrutiny, Bid Documentation preparation, Tendering, Bid Scrutiny, Procurement, Materials management, Contract management Evaluation for Procurement of Medical Equipment / Hospital consumable etc. Experience in Govt. /PSUs is Desirable.	(01)
32	Procurement & Consultancy	HITES/ REC/PC/2023/02	Deputy Manager (PCD)	Regular	40 Yrs.	Graduate in Engineering (Full Time)	E-1 (40000-140000)	Minimum 3 Years of post-qualification work experience in Indent Scrutiny, Bid Documentation preparation, Tendering, Bid Scrutiny, Procurement, Materials management, Contract management Evaluation for Procurement of Medical Equipment / Hospital consumable etc. Experience in Govt. /PSUs is Desirable	(02)
33	Procurement & Consultancy	HITES/ REC/PC/2023/03	Deputy Manager (PCD)	FTC	35 Yrs.	Graduate in Engineering (Full Time)	E-1 (16400 - 40500) -pre revised	Minimum 3 Years of post-qualification work experience in Indent Scrutiny, Bid Documentation preparation, Tendering, Bid Scrutiny, Procurement, Materials management, Contract management Evaluation for Procurement of Medical Equipment / Hospital consumable etc. Experience in Govt. /PSUs is Desirable	(02)
34	Bio Medical Division	HITES/ REC/BM/2023/01	Deputy Manager (BME)	FTC	35 Yrs.	B E / B Tech (Bi Medical Engineering /Electronics and Communication) (Full Time)	E-1(16400 - 40500) -pre revised	Minimum 3 Years of post qualification work experience .The role in this position requires experience in the key tasks of Planning, Preparation of specifications, review of drawings, cost estimation, tendering, Installation, Testing & Commissioning& processing of bills of Bio-Medical/Hospital equipment for Hospitals & Healthcare projects..	(01)
35	Infrastructure Development	HITES/ REC/IDD/2023/20	Chief Architect	FTC	55 Yrs. / 62 Yrs.*	B E / B Arch (registered with council of architecture) (Full Time)	E-5 (32900-58000) -pre revised/ Consolidated Pay range of (65000-90000)	Minimum 18 Years of experience in planning & designing of Healthcare Infrastructure Projects including preparation and Review of Master Plan, concept Plans , Detailed Planning, Project Reports for projects consisting of Super Specialty/ Multispecialty Hospitals, Medical Colleges, Nursing Colleges etc. Using latest planning and designing techniques/software. Person should be well versed with relevant Design Standards/Norms as applicable in India.	(01)

36	Infrastructure Development	HITES/ REC/IDD/2023/21	Chief Project Manager (Services)	FTC	50 Yrs. / 62 Yrs.*	B E / B Tech (Mechanical/Electrical) (Full Time)	E-4 (29100 – 54500)- pre revised/ Consolidated Pay range of (55000-80000)	Minimum 15 years of experience. Design coordination with MEP (Mechanical, Electrical & Plumbing) for Hospitals & Health care projects/laboratories. Able to work on AutoCAD and 3D Revit models. Design knowledge to give inputs for HVAC, Firefighting, Plumbing & Lift which include Pipe sizing, Pump capacity calculations, fan capacity calculations, equipment layout, Piping Layout, Single Line Diagram, etc. Planning and Execution of all MEP work specifically FPS, HVAC, PHE & Lift for high-rise Hospital projects. Execute the project as per the BOQ, budget, cost, and timelines. Coordinate with the other dept. / team members, Consultants, Vendors, and other professionals for the timely execution of work. Resolve issues in terms of drawings, details, material specifications, coordination etc. while executing the work. Knowledge of Statutory code & local bye laws applicable for High –rise residential buildings preferably Hospital & Healthcare projects in terms of planning, designing & project coordination.	(01)
37	Bio Medical Engineering	HITES/ REC/BM/2023/02	Deputy Vice President (BME)	FTC	50 Yrs.	B E / B Tech (Bio Medical Engineering/ Electronics and Communication) (Full Time)	E-5 (32900-58000)- pre revised	Minimum 12 years post qualification work experience required out of which at least 10 years in a Senior Managerial Position. The person must have thorough knowledge of gap analysis for Hospital Equipment, Preparing Equipment price estimate for budgeting, Hospital Planning, Preparation of technical specification for various Medical Equipment, handling pre-dispatch and post- dispatch inspections. Equipment layout planning and pre-installation requirement, knowledge of equipment safety standards / hospital services like MGPS, MOT, CSSD etc.	(01)
38	Procurement & Consultancy	HITES/ REC/PC/2023/04	Assistant Manager (PCD)	FTC	35 Yrs.	Graduate in Engineering (Full Time)	E-0 (12600-32500) pre revised	Minimum 1 year experience in Procurement, Material Management, Contract Management.	(01)
39	HR & Admin	HITES/ REC/HR/2023/01	Assistant Manager (Admin)	Regular	55 Yrs.	MBA (HR)/PGDBM /2 Year Diploma (Personnel Management)	E-0 (30000-120000)	Minimum 1 year experience in HR & Admin related task .	(01)

Candidates selected against the specified discipline may be posted to other relevant discipline as and when required and vice versa. Postings will be across the Country/Overseas locations at the discretion of Management.

- For Retired Professionals, Upper Age limit is 62 Years. Retired Professionals will be hired on consolidated pay (within the range mentioned).

2. COMPENSATION PACKAGE:

For Regular Post:-

In addition to basic pay of the Scale, the Executives are also entitled to IDA, HRA / Lease Accommodation, Perquisites, Medical Benefits, Performance Related Pay (PRP) etc. as applicable from time to time. Besides, other normal facilities, benefits such as EPF, Gratuity, leave encashment, etc. as per Rules are also available. Apart from these HITES offers excellent career progression opportunities for the qualified professionals.

Positions on Fixed Term Contract Basis:-

In addition to the Basic Pay + Dearness Allowance, the executives/non-executives are also entitled for Annual Increment, EPF, Gratuity, Medical reimbursement, leave encashment, etc. as per Rules. Apart from these HITES offers excellent career progression opportunities for the qualified professionals.

EDUCATIONAL QUALIFICATION

The qualification which qualifies the applicant should be from National Level institute of repute, recognized Indian universities under the full time/regular scheme only.

Article ship/Internship/Training/Dissertation during Professional courses will not be considered in Post Qualification Experience.

3. GENERAL CONDITIONS:

- (1) Only Indian Nationals need apply.
- (2) Appointment to the above mentioned posts will be on Regular/FTC basis. Applicants appointed on regular basis will be on probation as per rules for a period of one year. Appointment on FTC basis will be initially for a period of 3 years and renewable based on the performance of the candidate during the period / requirement of the organization.
- (3) Selected candidates during the period of his/her employment will be required to serve at any location/ office of HITES situated across India.
- (4) Applicants currently working in PSE's under Central/State Government or any other autonomous Government organizations, applying for Regular positions must have worked for a minimum of 2 years as on 01.10.2023 in the next below pay scale for which the candidate is applying. Applicants currently working in Private Sector / Contractual employment at PSE's under Central / State Govt. or any other autonomous Government Organizations applying for any

particular post should have minimum monthly emoluments as per the details below :-

Post Applying For	Candidates currently working in PSE's under Central / State Government or any other autonomous Government Organizations should have minimum 2 years' experience in the next below scale as below	Candidates currently working in Private Sector / Candidates currently working in PSE's under Central / State Govt. or any other autonomous Government Organizations on Contract basis should have minimum Gross Monthly Emoluments as below :-
Vice President (Regular basis)	Rs. 100000 – 260000 or equivalent or E-6 or level-13	Rs.1,40,000/-
Associate Vice President (Regular basis)	Rs. 80000 – 220000 or equivalent or E-5 or level-12	Rs.1,20,000/-
Deputy Vice President (Regular basis)	Rs. 70000 – 200000 or equivalent or E-4 or level-11	Rs.1,00,000/-
Senior Manager (Regular basis)	Rs. 50000 -160000 or equivalent or E-3 or level-10	Rs. 70,000/-
Manager (Regular basis)	Rs. 40000 – 140000 or equivalent or E-2 or level-09	Rs. 55,000/-

- (5) Depending on the requirement, the company reserves the right to cancel /restrict/ curtail/ increase the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof.
- (6) Candidates may be considered for a lower post in case they are found otherwise suitable depending on their qualification experience, present position and performance in interview.
- (7) Only On-line mode of application will be accepted.
- (8) The cutoff date for considering the age and experience of candidates will be taken as 01.10.2023.
- (9) Internal candidates of HITES, currently working in lower scales will also be considered for selection on merit as per the criteria advertised.
- (10) Mere conformity to the job requirements will not entitle a candidate to be called for interview. Instead, depending upon the quantum of response of applications, the Management may, if found necessary, prescribe a competitive written test / personal interview or both or raise the Standard of Specifications to restrict the number of candidates to be called for interview. Depends upon the suitability of the candidates during interview they can be offered lower position for which they have applied also.
- (11) Appointment of selected candidates is subject to verification of Caste, Character and Antecedents, from the concerned authorities as per the rules of the Company.
- (12) Reservations and Age relaxation for different categories viz. SC/ ST/ OBC/ PWD/ Ex-servicemen etc., are as per Govt. of

India Directives.

- (13) Age relaxation will be given to exceptionally experienced candidates.
- (14) Candidates belonging to PWD/Ex-Servicemen are required to furnish attested copies of certificates in support of their claim. In case, the candidate fails to produce the certificate in support of their claim, his/her candidature will not be considered.
- (15) The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.
- (16) No correspondence will be entertained with the candidates not short listed for interview.
- (17) Incomplete application will be rejected and no correspondence in this regard will be entertained.
- (18) Any corrigendum / addendum / errata in respect of this advertisement shall be displayed only on HITES website www.hllhites.com under the head of 'Careers'. No further press advertisement will be issued. Hence prospective applicants are advised to visit HITES website for latest update with regard to this advertisement.
- (19) Further, HITES reserves the right to cancel / restrict / enlarge / modify the recruitment / selection process of advertised post without any further notice or assigning any reasons whatsoever, if need so arises.
- (20) Applicants are advised to provide a valid e-mail ID in the applications and should be valid for minimum of one year from the date of this advertisement.
- (21) Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement.
- (22) Management will not be responsible for delayed receipt / non-receipt of On-line applications.
- (23) The decision of Management regarding selection will be final.
- (24) Court of jurisdiction for any dispute will be New Delhi.

4. SELECTION PROCEDURE: Eligible candidates will be shortlisted based on the initial scrutiny will be called for interview/Skill assessment test. Suitable communications in this regard will be sent to the candidates individually.

5. Out-station candidates called for interview for Regular Positions will be paid train fare by the shortest route on production of proof of journey as per HITES TA rules.
6. HITES reserves the right to conduct preliminary interview / test/GD etc. depending upon the response of candidates in respect of all the positions as deemed fit by HITES Management.
7. Candidates must check their eligibility/ suitability thoroughly before applying and must apply for only one position/category
8. **Last date of submission of Application is 1st December 2023.**