**NOTICE INVITING TENDER**

**HLL Infra Tech Services Limited (HITES)**

**B-14A, Sec-62 G.B. Nagar Noida -201307**

**Ph. No.0120-4071500; Fax: 0120-4071513**

**TED No.: HITES/IT-03/18-19/001** **Date -02/May/2018**

HLL Infra Tech Services Limited invites **tender** for conclusion of **Rate Contract** from eligible and qualified bidders for Supply of following **IT hardware Items**.

**Important Dates:**

|  |  |
| --- | --- |
| Name of the Tender | Rate Contract for **IT hardware Items** |
|  |  |  |  |  |
|  |  |  |
|  |  |
| Document downloading date & time | 2nd  May 2018 : 1030 IST |
|  |  |
| Last date & time of submission of Tender and EMD | 11th  May 2018 : 1500 IST |
|  |  |
| Earnest Money Deposit ( By means of DD-favouring HLL Infra Tech Services Limited- Noida ) | Rs.2,000/-, To be submitted in original form on |
|  | or before 11/May/2018 1400 Hrs. (IST) |
|  |  |
| Date & time of opening of Tender (Technical Bid) | 11th  May 2018 : 1530 IST |
|  |  |  |  |  |

**Terms and Conditions:**

1. The tender enquiry is for fixation of rate and agency for supply of tendered items for a period of **ONE YEAR** & extendable up to a period of **ONE additional year** on same Rates & Terms &Conditions.
2. Quantities mentioned above are indicative and purchaser does not commit confirmed drawl against this rate Contract.
3. Bidders are requested to download the tender enquiry document from the website **http://hllhites.com/tenders/**
4. Bidders are required to quote for all items mentioned in items list.

It implies that an individual bidder has to quote for all Line Items is essential.

1. EMD amount of Rs. 2,000/- for the total tender by means of demand draft in favour of “**HLL Infra** **Tech Services Limited**”payable at Noida. **Tenders without EMD stands rejected.**
2. The purchaser reserves the right to accept or reject a tender either in part or in full without assigning any reason.
3. Tender should be valid for its acceptance for a period of 60 days.

**Bid specific Instruction to Bidders (BIDDING PROCESS):**

**Technical Bid:-**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Sl** | **Nature / Citation of the Document** | **Remarks-If Any** |
|  |  |  |  |
|  | 1 | GST registration. | Attach Scan Copy ,Self-Authenticated |
|  |  |  |  |
|  | 2 | EMD for Rs.2,000/- Favouring HLL Infra Tech | In **original DD** in an **Envelope marked** |
|  |  | Services Limited payable at Noida | **as “EMD”** |
|  |  |  |  |

**Price Bid:** Should be kept in separate envelop duly sealed and marked as Price Bid.

**(Price format is attached in Annex. A)**

**1st Envelop** Contains: Technical Bid

**2nd Envelop** Contains:“EMD“or Valid NSIC certificate or MSME certificate

**3rd Envelop** contains: Price Bid

**All three envelops should be kept in 4th Common Envelop**. Which should be **super scribed with TENDER NO., Due Date of Opening, Title as “Rate Contract for IT hardware Items”.**

**Eligibility Criteria:**

Price bids of only those bidders would be considered, who comply with technical bid requirement as mentioned in TED.

**Delivery period**:

The goods shall be delivered at the purchaser’s site within 7 days on placement of supply order(s) against the rate contract awarded.

**General Condition:**

* 1. 100% payment shall be made against submission of following documents:
		1. Tax invoice in duplicate.
		2. Proof of receipt and acceptance.
1. Amendment to this tender document, if any, shall be published in the website mentioned above. Prospective bidders may please refer the website regularly till the time of closing of submission of bid.

**9.** The sealed BIDS may be addressed and sent to**:- Dy. Vice President-IT**

**HLL Infra Tech Services Limited (HITES)**

**B-14A, Sec-62 , Noida-201307 (UP)**

**Annex. A**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  **Make** | **Unit Price** **( Rs.)** |  **GST** **(%)**  | **Total**  |
| **1** | **LENOVO THINK PAD – Laptop Battery** | **LENOVO** |  |  |  |
|  |  **LENOVO 40-80 – Laptop Battery**  |  **LENOVO** |  |  |  |
|  | **HP 250- Laptop Battery** | **HP** |  |  |  |
|  | **HP 450 – Laptop Battery**  | **HP**  |  |  |  |
|  | **HP – Pavilion – 360 Battery** | **HP**  |  |  |  |
|  | **HP – AM – 519 TU Battery** | **HP**  |  |  |  |
|  | **SONY -**  | **SONY** |  |  |  |
| **2** | **EXTERNAL HDD -1 TB** | **SEAGATE/WD/HP/** |  |  |  |
|  |  | **SAMSUNG/TOSHIBA** |  |  |  |
|  |  |  |  |  |  |
| **3** | **Optical Mouse & Keyboard Set** | **MICROSOFT/HP/** |  |  |  |
|  | **(Wireless)** | **LENEVO/LOGITECH** |  |  |  |
| **4** | **Optical Mouse & Keyboard Set** | **MICROSOFT/HP/** |  |  |  |
|  | **(Wired)** | **LENEVO/LOGITECH** |  |  |  |
|  **5** | **Wired Mouse** | **DELL/HP/LOGITECH** |  |  |  |
|  **6** | **Wireless Mouse** | **DELL/HP/LOGITECH** |  |  |  |
|  |  |  |  |  |  |
|  **7** | **Alkaline l battery, 1.5 volt, AA** | **Duracell** |  |  |  |
|  |  |  |  |  |  |
|  8 | **Alkaline battery, 1.5volt AAA** | **Duracell** |  |  |  |
|  |  |  |  |  |  |
|  **9** | **Telephone Line cable (RJ 11- Single Pair ) (100 mtr. Length)** |  **D-Link/Standard Make** |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  **10** | **RJ 11 connector** | **D-Link/Standard Make/ Legrand** |  |  |  |
|  |  |  |  |  |  |
|  **11** | **RJ 45 connector** | **D-Link/ Standard Make/ Legrand** |  |  |  |
|  |  |  |  |  |  |
| **12** | **IO box – 4 port** | **D-Link/ AMP/ Legrand** |  |  |  |
|  |  |  |  |  |  |
| **13** | **Face Plate- 4 port** | **D-Link/ AMP/ Legrand** |  |  |  |
|  |  |  |  |  |  |
| **14** | **Cat 6 UTP cable – 300 mtr. Length box** |  **D-Link** |  |  |  |
|  |  |  |  |  |  |
| **15**  | **Telephone: Set - with display feature -** | **Beetel C51** |  |  |  |
|  | **Corded** |  |  |  |  |
| **16** | **Telephone: Set - with display feature -** | **Beetel M71** |  |  |  |
|  | **Corded** |  |  |  |  |
|  **17** |  **Pen Drives – 16 GB**  |  **Sandisk , Samsung , Sony, Transcend, HP, Kingston, ADATA** |  |  |  |
| **18** | **Printer DRUM – Brother** |  **Brother** |  |  |  |
| **19** | **Printer DRUM – Canon** |  **Canon**  |  |  |  |
|  **20**  | **Laser Pointer** | **Kensington/Apollo/****Logitech/Targus** |  |  |  |
| **21** | **Remote Slide Changer** | **Kensington/****Logitech/Targus** |  |  |  |
| **22** | **Collar Microphone**  | **Standard Make** |  |  |  |
| **23** | **Araldite**  |  |  |  |  |
| **24** | **Fevi Quick** |  |  |  |  |
| **25** | **Heat Sink Cooling Paste**  |  |  |  |  |
| **26** | **USB Hub 3.0**  | **Logitech or Equivalent** |  |  |  |
| **27** |  **Universal HP Adaptor**  |  **Compatible** |  |  |  |
| **28** | **Lenovo Adaptor** | **Lenovo** |  |  |  |
| **29** | **Cordless Phone**  | **Panasonic or Equivalent** |  |  |  |
| **30** | **USB Webcam** | **Logitech or Equivalent** |  |  |  |
| **31** |  **USB RFID Card Reader** | **I Ball or Equivalent** |  |  |  |
| **32** |  **High Gloss Inkjet Photo Paper** | **Standard Make** |  |  |  |
|  **33** |  **PVC – Blank ID Card for Ink Tank Printers** |  **Standard Make** |  |  |  |
|  **34** |  **EPSON – L380 – PVC ID Card Tray**  |  **Standard Make**  |  |  |  |
|  **35** |  **CD- Case for 150 CD’s** |  **Standard Make** |  |  |  |
|  **36** |  **Mini USB Vacuum Cleaner** |  **Standard Make** |  |  |  |
|  **37** |  **HDMI Cable 10 Meter** |  **Standard Make** |  |  |  |
|  **GRAND TOTAL** |  |  |  |
|  |  |  |  |  |  |

**Bidder Name: Seal and Sign. Address:**