NOTICE INVITING TENDER FOR ONLINE TRAINING CONSOLE IN DISTRICT TRAINING CENTRE, DISTRICT TB CENTRE BUILDING, KOLLAM

HLL INFRA TECH SERVICES LTD.
Facility Management Division,
Golden Jubilee block
HLL Bhavan
Poojappura P.O.
Thiruvananthapuram-695012

HLL INFRA TECH SERVICES LTD. (HITES)

NOTICE INVITING E-TENDER

Tender No. HITES/FMD/NHM/2020-21/220 **Dated 16.02.2021**

HLL Infra Tech Services Ltd (HITES) on behalf of National Health Mission, Government of Kerala invites online bids from eligible contractors/firms for the following work.

Name and Description of work	Estimated cost (Rs.)	Completion period of Work	Last date & time to submit the e-tender	EMD amount (Rs.)
Setting up of online Training console in District Training Centre, District TB Center building, Kollam	**Rs.14, 25,327/-**	01 month	25.02.2021 at 3.00 pm	Rs.14, 253/-

For submission & other tender details, please refer detailed NIT on e-tender portal, https://www.etenders.kerala.gov.in , *www.hllhites.com* and *Central Public Procurement Portal.*

HITES/ Client reserve the right to accept or reject any application without assigning any reason or incurring any liability whatsoever. Prospective bidders are advised to regularly scan through e-tender portal https://www.etenders.kerala.gov.in , *www.hllhites.com* and *Central Public Procurement Portal*as corrigendum/ amendments etc., if any, will be notified on this portal only and separate advertisement will not be made for this.

For HLL Infra Tech Services Ltd.
Deputy Vice President (FM)

HLLINFRA TECH SERVICES LTD. (HITES)

NOTICE INVITING E-TENDER

HLL Infra Tech Services Ltd (HITES) on behalf of National Health Mission, Government of Kerala invites online bids from eligible contractors/firms for the following work.

Name and Description of work	Estimated cost	Completion period of Work	Last date to submit the e-tender	EMD Amount
Setting up of online Training console in District Training Centre, District TB Center building, Kollam	**Rs.14, 25,327/-**	01 Month	25.02.2021 At 3.00 pm	Rs.14, 253/-

* For MSME registered bidders the tender documents will be free of cost and such bidders will be exempted from EMD also.

1. The intending bidder must read the terms and conditions of Notice Inviting Bids and the Bid documents carefully. They should only submit the bid if they consider themselves eligible and they are in possession of all the documents required.
2. Information and Instructions for bidders posted in the website shall form part of the bid document.
3. Contractor must ensure to quote rate for each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as**"0"(ZERO).**

   a. If a tenderer quotes nil rates against each item in item rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
4. The Technical Bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
5. The Client/ HITES reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
6. TENDER FEE (NON-REFUNDABLE): The tender document(s), may be downloaded free of cost from the e-Government Procurement (e-GP) website (www.etenders.kerala.gov.in). However the bid submission fee, as mentioned in the NIT, is required to be submitted along with the online bid.
7. EMD: Bidders shall remit the Bid Security using the online payment options of e-Procurement system only. Bidders are advised to visit the “Downloads” section of e-Procurement website.
8. The complete set of Tender Documents shall be made available on the above mentioned websites.

9. HITES reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever.

10. Prospective bidders are advised to regularly scan through the given websites as corrigenda/amendments etc., if any, will be notified on these portals only and separate advertisement will not be made for this. Bidders are advised to check all these websites regularly as at times, it is not possible to upload data on a particular website due to some technical glitch.

11. **General Tender Terms & Conditions for e-Procurement**

This tender is an e-Tender and is being published online. The tender is invited in two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (https://www.etenders.kerala.gov.in). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in .

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RA's will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: etendershelp@kerala.gov.in or helpetender@gmail.com for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

i. Downloading of tender document: Tender document will be available for free download on www.etenders.kerala.gov.in . However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.

ii. Publishing of Corrigendum: All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.

iii. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in . No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.

iv. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents

online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.

v. Opening of Financial Bids: Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

C). Documents Comprising Bid:

i. The First Stage (Pre-Qualification or Technical Cover based on 1cover or 2 cover tender system):

Pre-Qualification or Technical proposal shall contain the scanned copies of the documents has to be uploaded in the e-tender portal:

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii. The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing the file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non-responsive and rejected.

D). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, e-tender processing fee of Rs. 1,180/- and Earnest Money Deposit of Rs.14,253/-. The EMD is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The e-tender processing fee and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system.

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in eProcurement System.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank

7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India
23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	KarurVysya Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVitthal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank

16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	KarurVysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the Terms and Conditions page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely SBI and Other Banks* will be shown. Here, Bidder may proceed as per below:

a) SBI Account Holders shall click SBI option to with its Net Banking Facility, where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
b) Other Bank Account Holders may click Other Banks option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-.

* Bidders who are using Other Banks option under SBI MOPS Payment Gateway are advised by SBI to make online payment 72 hours in advance before tender closing time.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing “Success” during bid opening.

E). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

For HLL Infra Tech Services Ltd.
Deputy Vice President (FM)

Terms and Conditions

1. Eligibility criteria:

   Bidders should have executed satisfactorily at least 1 job preferably of similar kind of works and contract should be valuing not less than 50 % of the estimated cost during the last one year. Bidders should have minimum of one year experience in the relevant field. The supporting documents for the eligibility criteria - Technical bid as shown below:

   - Firms Registration Certificate
   - GST Registration
   - PAN Card
   - Bank Details of the firm/contractor
   - Annual turnover statement
   - Experience Certificate of similar nature of work done by the firm /contractor
   - MSME Registration Certificate if claiming tender fee & EMD exemptions
   - General Information about the bidder (refer page no. 10)
   - Signed copies of the tender document

   The above listed documents are the part of the Technical bid. Scan and upload these documents as Technical bid.

   The total estimated amount is Rs.14, 25,327.00 (Rupees Fourteen Lakhs Twenty Five Thousand Three Hundred and Twenty Seven Only) for Civil, Electrical and Extra Low Voltage works

2. Bidders are advised to go through the entire general terms and conditions of this contract carefully.

   The filled & duly signed e-bid should be submitted online on or before **15.00 Hrs on 25.02.2021**

   The Technical bid will be opened at **15.30 Hrs on 26.02.2021** at the office of HLL Infra Tech Services Ltd, Golden Jubilee Block, HLL Bhavan, Poojappura, Thiruvananthapuram. The price bid will be opened on **01.03.2021 at 15. 30Hrs.**

3. The work shall be completed within **30 days** from the date of commencement as per the work order.Date of commencement will be the date of handing over the site or the date of issuing work order whichever is later.

4. The contractor shall visit the site before quoting the rates and clarifications if any, can be had from the undersigned before submitting the quotation.

5. Rates quoted should be inclusive of cost of materials, tools/equipments/labour charges, conveyance to site, handling charges, loading and unloading charges, hiring charges, clearing of debris, statutory payments, all taxes etc complete.
6. The Management reserves the right to accept or reject the Quotation either partially or fully without assigning any reason what so ever.
7. The work should be carried out without causing any inconvenience to the public and shall ensure that no damages are caused to the existing site premises.
8. During the execution of work the contractor or authorized representative should be present at site.
9. The Successful Contractor shall maintain the Covid protocols if any, to complete the works at site.
10. All Materials, Equipment/Tools required for the work should be arranged by the Contractor and brought to the site for the timely completion of the work.
11. The materials used shall be as per specifications and of good quality.
12. The Contractor has to arrange necessary insurance coverage for the machine, workmen etc. deployed by him. He shall arrange all safety measures to protect his workmen and also the properties of HLLInfra Tech Services Ltd.
13. **Penalty for delay**: The work is to be completed in all respects within **30 days** of date of commencement. A penalty of 0.5% of the total contract value will be applicable for delay of each week after the scheduled completion date to a maximum of 5% of the contract value.
14. **Measurement & Payment terms:** The method of measurement of completed work shall be in accordance with the relevant IS codes for method of measurement. Payment will be made on Running account bills on completion of work as per the order to the complete satisfaction of engineer in charge. The Quantity shown in the schedule is an approximate estimated quantity .No extra rate will be entertained if the quantity exceeds due to the site condition while executing the work.
15. Final payment shall be paid only after clearing the site as per direction of Engineer-in-charge.
16. **Settlement of Dispute:** Arbitration shall not be the means of settlement of dispute or claims or anything on account of this Contract. If any disputes and difference arise out of the contract, they are to be settled by a civil court at Trivandrum

For HLL Infra Tech Services Ltd.
Deputy Vice President (FM)
Facility Management Division

GENERAL INFORMATION ABOUT THE BIDDER

1	Name of the Bidder			
	Registered address of the firm			
	State	Kerala	District	Trivandrum
	Telephone No.		Fax	
	Email		Website	
Contact Person Details				
2	Name		Designation	
	Telephone No.		Mobile No.	
Communication Address				
3	Address			
	State		District	
	Telephone No.		Fax	
	Email		Website	

Type of the Firm (Please √ relevant box)						
4	Private Ltd.		Public Ltd.		Proprietorship	
	Partnership		Society		Others, specify	
	Registration No. & Date of Registration.					

Nature of Business (Please √ relevant box)				
5	Original Equipment Manufacturer		Authorized Dealer /Representative	
	Direct Importer			

Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)				
6	in case of Directors, DIN Nos. are required			
	Name		Designation	
	Name		Designation	

Bank Details				
7	Bank Account No.		IFSC Code	
	Bank Name & Address		Branch Name	
	Tel No		Email ID	
8	*Whether any criminal case was registered against the company or any of its promoters in the past?*			No
9	*Other relevant Information provided **			

Date:		*Office Seal*		*Signature of the bidder / Authorized signatory*	

SCHEDULE-A

SCOPE OF WORK

The scope of work includes setting up a district level online Training Console Centre at District TB Centre building, Kollam, includes civil works, Infrastructure modifications and basic Electrical works.

For HLL Infra Tech Services Ltd.
Deputy Vice President (FM)
Facility Management Division